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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,194 – 2020 සැප්තැම්බර් මස 18 වැනි සිකුරාදා – 2020.09.18
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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 09th October, 2020 should reach Government Press on or before 12.00 noon on 25th September, 2020.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2020.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

RULES AND INSTRUCTIONS FOR EXAMINATION CANDIDATES

All examination candidates are bound to act in compliance with the provisions of the Public Examinations Act, No.25 of 1968 which was amended by No.19 of 1976 and other rules and regulations imposed from time to time.

The following conditions and restrictions are hereby imposed through the Sentence No. 20 of the Public Examinations Act, No.25 of 1968 which was amended through No.19 of 1976 as per the powers assigned to the Commissioner General Examinations.

All examination candidates are bound to abide by the rules given below and a candidate who violates any of these rules is liable to one or more of the following penalties mentioned below at the discretion of the Commissioner General of Examinations.

- I. Debaring to appear for the whole examination or part of it which was under investigation.
- II. Disqualifying from one subject or from the whole examination which was under investigation.
- III. Imposing lifetime ban for all the examinations conducted by the Department of Examinations, Sri Lanka.
- IV. Debarment from appearing for examinations conducted by the Department of Examinations, Sri Lanka for a certain period of time.
- V. Issuing a letter with suspended debarment of examination.
- VI. Suspension of the certificate for a specific period.
- VII. Handing over the examination candidate to the police to file a criminal case under the Public Examinations Act or complaining the police regarding such act.
- VIII. When the examination candidate is a government employee, reporting the appointing authority of such examination candidate (to take disciplinary actions) regarding the conduct of such examination candidate.

The Commissioner General of Examinations reserves himself the right to take actions with respect to such examination candidate prior to, during or after the examination or at any stage. His decision with respect to that should be deemed final.

1. Every examination candidate should act in the examination hall and at the examination premises in such a manner that any disturbance or obstruction should not take place for the examination supervisor and his staff as well as for other examination candidates. Moreover, examination candidates should not vandalize the property of the examination premises or damage the private property of the examination staff.

2. Examination candidates should act in compliance with the instructions given by the examination supervisor and his staff when the examination is in progress and before the commencement of the examination as well as immediately after the end of the examination.

3. No examination candidate will be admitted to the examination hall after the lapse of half an hour subsequent to the commencement of the question paper at an examination. Also, no examination candidate will be permitted to leave the examination hall until the examination ends. Actions should be taken to participate for practical tests or oral tests on time.

4. Every examination candidate should sit on the seat reserved for him/her bearing the respective Index Number and not any other seat. Unless with the special permission of the examination supervisor, no candidate should change his/her seat. The occupation of a seat other than the one assigned to him/her is liable to be considered as an act committed with dishonest intention.

5. Absolute silence should be maintained in the examination hall. A candidate is forbidden to speak to or to exchange messages or to have any dealing with any person within or outside the examination hall for any matter other than a member of the examination hall staff.

6. Since the answer script of an examination candidate will be solely identified through the candidate's Index Number, it is completely prohibited to write one's name on the answer script, put a certain mark or note to distinguish the answer script, write indecent or unnecessary things on the answer script and attaching currency notes with the answer script. Further, writing other examination candidate's Index Number on one's answer script could be considered as an attempt to commit a dishonest act. Answer scripts bearing Index Numbers those are difficult to decipher are liable to be rejected.

7. Examination candidates should not write on question paper or desk or any other place except on the papers (papers given to answer with the invigilator's short signature and the date with regard to the day on which the examination is conducted) supplied at the examination hall. Acting non-compliance with these instructions will be considered as an act committed with dishonest intention.

8. Any paper or answer books supplied to examination candidates should not be torn up or crushed. Each and every sheet of paper used for rough work should be clearly crossed out and attached to the answer script or submitted with the answer script at the end of the examination or the candidate should do the needful as per the given instructions. It is forbidden to take out anything written inside the examination hall. If a question has been answered twice in two different places, the unnecessary answer should be clearly crossed out.

9. It is forbidden to take out the papers or any other material supplied to answer at the examination out of the examination hall. All such materials are belonged to the Commissioner General of Examinations and breach of this rule will be considered as a punishable act.

10. When examination candidates appear for the examination in the examination hall, they should not keep in their possession or by their side other note books, papers with notes or paper pieces except the stationery supplied to them for answering at the examination and the materials which were authorized in written for each examination. Also, keeping mobile phones, electronic communication instruments/ devices in one's possession or by one's side and obtaining assistance from external parties through such instruments/devices and sending information to other parties and social media while the examination is in progress are considered to be dishonest acts and punishable offences.

11. In case electronic communication instruments/devices are revealed to be used for the purposes mentioned in the above paragraph no. 10, such instruments/devices will be taken into the custody of the Commissioner General of Examinations until the investigations are concluded.

12. After sitting in the examination hall, an examination candidate is strictly forbidden to keep any unauthorized material or instrument in his/her possession prior to the examination or when the examination is in progress. In case the supervisor or the examination staff orders, each candidate is bound to declare everything he/she has with him/her and get them

checked. Breach of these requirements should be considered as an attempt to commit an act of dishonesty.

13. It is an offence, in case a candidate copies or attempts to copy from the answer script of another candidate or a book or a script or a paper containing notes or through signals or any other source or acts dishonestly. Also, helping another candidate and getting help from another candidate or a person or exam staff are also offences and every completed answer sheet should be kept underneath the sheet on which the answer is being written. Writing papers should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the examination hall even for a brief period during the course of the paper after the commencement of the examination. However, in case an examination candidate needs to leave the examination hall to use the lavatory/ urinal, the candidate will be permitted to go outside for a brief period under the surveillance of an officer belongs to the assistant staff of the examination supervisor. He/ She shall be subject to search before leaving the examination hall as well as when re-entering it.

15. Impersonation before commencement of answering at the examination hall or after, is a punishable act. Tampering with identity cards or presenting false identity cards is considered to be an act of dishonesty.

16. Assistance given to a candidate in an improper and dishonest manner by a candidate or a person, who is not a candidate, is considered to be a serious offence.

17. Examination candidate should adhere to the following instructions.

- I. Every examination candidate should take actions to get the signature in their admission paper attested and get the subjects amended prior to the examination, after inquiring the Department of Examinations, Sri Lanka in case there is any discrepancy between the subjects applied and the subject indicated in the admission paper.
- II. It is appropriate to arrive the examination hall, half an hour prior to the commencement of the examination and if you are not quite certain of the location of the examination hall, make inquiries on a day prior to the date of examination and be sure of its exact location.
- III. Candidate should produce their identity cards and get their identities confirmed at every paper they sit when appearing for the examination.
 - (a) Actions will be taken to cancel the candidature in case a candidate fails to produce the identification documents at the examination hall and in case a candidate forgets to bring such documents into the examination hall, that fact should be brought to the notice of the supervisor and arrangements should be made to produce them before the examination ends.
 - (b) Every candidate should be in the examination hall during the examination period in such a way that his/her face should be clearly recognizable to display his / her identity in a clearly visible manner.
- IV. Examination candidates should keep their ears openly and in a clearly visible manner so as to confirm that they are not using electronic communication instruments/ devices like Bluetooth.
- V. No paper other than those issued at the examination hall should be used for answering questions. Excess paper and other materials should be left on your desk in good condition in a reusable manner.
- VI. Examination candidates should bring their own pens, pencils, erasers, foot rulers, geometrical instruments, boxes of coloured pencils and boxes of coloured chalks, etc.
- VII. When you start answering, you should promptly write down the Index Number clearly on the answer book used and each sheet of paper. Write answers clearly and legibly on both sides of the paper. You should leave at least a single blank line after providing the answer to a part of a question before starting to answer the next part of such question. You should provide answers in a fresh page for each question.
- VIII. The left-hand margin of the answer sheet is set apart to enter the question number. Since the right-hand margin is reserved for the examiner's use, nothing should be written there. Actions should be taken to number the questions you answered correctly as incorrect numbering leads to confusion.
- IX. When mathematical questions are answered, give all details of calculations and any rough work in their serial order as part of the solving of the sum. The sketches and diagrams drawn in the relevant places should be accurate and sufficiently large.
- X. You should read carefully the instructions given at the head of the questions paper with regard to the compulsory questions and the other questions which should be selected. Marks will not be granted for answers provided disregarding the given instructions in the question paper.
- XI. At the end of answering for each question, in addition to the answer book used, the answer sheets should be collected according to the page number and then should be tied/ attached at the top left-hand corner in a non-detachable manner. Make sure whether you have attached all the answer sheets prior to handing over the answer script. Any answer sheet taken out of the examination centre will not be evaluated after the handing over of such answer scripts.
- XII. Your answer script should be handed over to the examination supervisor or to an officer of his/her staff. You should remain in your seat until the answer scripts are collected. Failure to do so may result in the loss of your answer script and your being treated as an absentee for a certain subject.
- XIII. If it becomes necessary for you to speak to the examination supervisor or an officer of his/her staff due to a certain matter, you should sign him by tapping two times on the desk without disturbing others.

Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka,
Pellawatta,
Battaramulla.

Posts – Vacant

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

of the *Gazette (Extraordinary)* No: 1883/17 dated 11.10.2014 of the Democratic Socialist Republic of Sri Lanka].

Vacancies for University Hospital

APPLICATIONS are invited from the suitably qualified professionals for the following posts at the General Sir John Kotelawala Defence University Hospital (UHKDU) :

1. Medical Consultant :

- Consultant Anaesthetist (Preferably with special interest in Cardiothoracic Surgery)
- Consultant Orthopedic Surgeon
- Consultant Intensivist
- Consultant Dermatologist
- Consultant Cardiac Electro Physiologist
- Consultant in Sexually Transmitted Diseases
- Consultant Emergency Physician
- Consultant Nephrologist
- Consultant Vascular and Transplant Surgeon
- Consultant ENT surgeon
- Consultant in Sports Medicine
- Consultant Cardiothoracic Surgeon
- Consultant Oral & Maxillofacial Surgery
- Consultant Paediatric Cardiologist
- Consultant in Restorative Dentistry
- Consultant Judicial Medical Officer
- Consultant Plastic Surgeon
- Consultant Radiologist

Qualifications :

- (i) Medical Officers and Dental Surgeons who are registered/ registerable in the Sri Lanka Medical Council According to the Medical (Amendment) Act, No. 28 of 2018.

OR

- (ii) Medical Officers/ Dental Surgeons with valid full registration of Sri Lanka Medical Council (SLMC)

AND

- (iii) Doctor of Medicine (MD)/ Master of Surgery (MS) in the relevant specialty with Board Certification of Post-Graduate Institute of Medicine (PGIM), University of Colombo, Sri Lanka [Appendix I

AND

- (iv) Certificate of good standing from Sri Lanka Medical Council (SLMC)

Salary Scale.– MC 1-2 -(Rs. 91,645 - 12 x 2,700 - Rs. 124,045)

2. Medical Officer - Grade I

Qualifications :

- (i) Medical Officers with valid full registration of Sri Lanka Medical Council (SLMC) for practicing as a Medical Officer.

AND

- (ii) A minimum of six (06) years of experience as a Grade II Medical Officer in institutions coming under the Ministry of Health or Hospitals registered with Private Health Services Regulatory Council of Ministry of Health, Sri Lanka under the category of "Private Hospital, Nursing Homes and Maternity Homes."

AND

- (iii) A recognized post graduate qualification mentioned in Appendix II of the *Gazette (Extraordinary)* No: 1883/17 dated 11.10.2014 of the Democratic Socialist Republic of Sri Lanka.

AND

- (iv) Certificate of good standing from Sri Lanka Medical Council (SLMC)

Salary Scale.– MO 1-1 - (Rs. 58,675 -3 x 1,375 -7 x 1,385 -2 x 1,910 - 10 x 2,270 - Rs. 99,015)

*Medical Officer Grade I will be placed on MO 1-1 step 14 -Rs.78,585

3. Dental Surgeon - Grade I

Qualification :

- (i) Dental Surgeons with valid full registration of Sri Lanka Medical Council (SLMC) for practicing as a Dental Surgeon

AND

- (ii) A minimum of nine (09) years of experience as a Grade II Dental Surgeon in institutions coming under the Ministry of Health or Hospitals registered with Private Health Services Regulatory Council of Ministry of Health, Sri Lanka under the category of "Private Hospitals, Nursing Homes and Maternity Homes."

AND

- (iii) A recognized postgraduate qualification mentioned in Appendix II of the *Gazette (Extraordinary)* No: 1883/17 dated 11.10.2014 of the Democratic Socialist Republic of Sri Lanka.

AND

- (iv) Certificate of good standing from Sri Lanka Medical Council (SLMC)

Salary Scale. – MO 1-1 (Rs. 58,675 -3 x 1,375 -7 x 1,385 -2 x 1,910 - 10 x 2,270 - Rs. 99,015)

- * Dental Surgeon Grade I will be placed on MO 1-1 step 14 -Rs.78,585.

4. Medical Officer - Grade II

Qualifications :

- (i) Medical Officers with valid full registration of Sri Lanka Medical Council (SLMC) for practicing as a Medical Officers

AND

- (ii) A minimum of two (02) years of experience as a Medical Officer in institutions coming under the Ministry of Health or Hospitals registered with Private Health Services Regulatory Council of Ministry of Health, Sri Lanka under the category of "Private Hospitals, Nursing Homes and Maternity Homes."

AND

- (iii) Certificate of good standing from Sri Lanka Medical Council (SLMC)

Salary Scale. – MO 1-1 Rs.(58,675 -3 x 1,375 -7 x 1,385 -2 x 1,910 - 10 x 2,270 - 99,015)

- * Medical Officer Grade II will be placed on MO 1-1 step 5 -Rs.64,185.

5. Dental Surgeon - Grade II

Qualification :

- (i) Dental Surgeons with valid full registration of Sri Lanka Medical Council (SLMC) for practicing as a Dental Surgeon ;

AND

- (ii) Certificate of good standing from Sri Lanka Medical Council (SLMC).

Salary Scale. – MO 1-1 (Rs. 58,675 -3 x 1,375 -7 x 1,385 -2 x 1,910 - 10 x 2,270 - Rs. 99,015)

- * Dental Surgeon Grade II will be placed on MO 1-1 step 1 -Rs.58,675

6. Medical officer - Preliminary Grade

Qualifications :

- (i) Medical Officers with valid full registration of Sri Lanka Medical Council (SLMC) for practicing as a Medical Officers

AND

- (ii) Certificate of good standing from Sri Lanka Medical Council (SLMC)

Salary Scale. – MO 1-1 (Rs. 58,675 -3 x 1,375 -7 x 1,385 -2 x 1,910 - 10 x 2,270 - Rs. 99,015)

- * Medical Officer Preliminary Grade will be placed on MO 1-1 step 2 -Rs.60,050

General Conditions :

- (i) Shall be a citizen of Sri Lanka.
(ii) Shall be physically and mentally fit to discharge the duties of the post well and to serve in the General Sir John Kotelawala Defence University Hospital or at any other place as may be determined by the University Administration.
(iii) Shall be of excellent moral character.
(iv) Shall have all the qualifications by the closing date of applications.
(v) The above posts are on permanent basis and the recruits will be on probation for a period of three (03) years except Consultants, Medical Officer Grade I, Dental Surgeon - Grade I, Medical

- Officer - Grade II and Dental Surgeon - Grade II who have been employed in the public service who shall be subject to a probationary period of one (01) year.
- vi. Medical Consultants shall be required to teach and train Medical and Allied Health Sciences undergraduates and Postgraduate students under the supervision and direction of the Deans and respective Heads of Departments of Faculties Medicine and Allied Health Sciences.
- vii. Contribution of the employee to Employees Provident Fund (EPF) is 10% and the University will contribute 15% for (EPF) and 3% for Employees Trust Fund (ETF) (Subject to revisions that may be introduced by Parliament by law).
- viii. Applicants who are already in the Government Service are advised to submit their applications through the Head of the Institute.
- ix. General Sir John Kotelawala Defence University reserves the right to shortlist prospective applicants.
- x. Duly completed applications with certified copies of relevant certificates shall be submitted under registered cover to reach "Executive Director, General Sir John Kotelawala Defence University Hospital, Werahera" on or before 30.09.2020. The post applied shall be indicated on the top left hand corner of the envelop.
- xi. Incomplete or late application and those which do not comply with the prescribed format will be rejected.
- xii. Applications and other relevant details could be downloaded from the KDU Website : www.kdu.ac.lk

Major General (Rtd) KAMAL GUNARATHNE,
WWVRWP RSP USP ndc psc,
Secretary, Ministry of Defence and
Chairman of the Board of Management,
General Sir John Kotelawala Defence University.

09-639

Examinations, Results of Examinations & c.

AMENDMENT

MINISTRY OF EDUCATION

State Ministry of Skills Development Vocational Education, Research and Innovations

SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION

ADMISSION OF STUDENTS TO THE ADVANCED TECHNOLOGICAL INSTITUTES FOR THE ACADEMIC YEAR 2020

REFERENCE paragraph No. 10 of Notice No. 09-348 published on *Gazette* No. 2192 dated 04.09.2020 should be amended as follows :

10. Higher National Diploma in English (HND in English).

10.1 Full Time - 2 1/2 years.

Applicants should have the following qualifications :

- (i) Passed the G. C. E. (A/L) Examination in one sitting in any stream ;
and
Ordinary pass for General English at the G. C. E. (A/L) Examination ;
or
Credit pass for English of the G. C. E. (O/L) Examination ;
or (remove "and Mathematics")
Ordinary pass for appreciation of English Literary Texts at the G. C. E. (O/L) Examination.

Dr. K. L. JAYARATNA,
Director General,
Sri Lanka Institute of Advanced
Technological Education.

09-602

AMENDMENT

**MINISTRY OF PUBLIC SERVICES,
PROVINCIAL COUNCILS AND LOCAL
GOVERNMENT**

**Limited Competitive Examination For
Recruitment to Grade III of Management Service
Officers Service -2019 (2020)**

REVISIONS are made to, Section (ii), note of the section (iii) and section (vi) of Paragraph 8.0 Eligibility of the *Gazette* notification “Limited Competitive Examination for Recruitment to Grade III of Management Service Officers Service- 2019 (2020)” published in the *Gazette* of Democratic Socialist Republic of Sri Lanka No. 2185 dated 17th July 2020 as mentioned below.

8.0 Eligibility :-

- (ii) Shall have completed at least 5 years active and satisfactory service period for the closing date of application and that fact shall be certified by the Head of the Department. Further, the officer should not have been subjected to a disciplinary punishment as per the provisions set out in Public Service Commission Circular No. 01/2020 as for the closing date of application.

(iii)

Note: Public Service Commission has decided to grant two consecutive sittings to all officers in Primary Service Category who have confirmed in service before 26.11.2001, completed 18 years of active service period as at the closing date of application and have completed the expected qualifications as mentioned in paragraph 8.2 of this notification, who have been paid salaries under the primary level of PL category salary codes, to sit for the Limited Competitive Examination of Management Service Officers Service. Accordingly, the officers, who have fulfilled relevant qualification and have been paid under PL category, can apply for examination at this occasion.

- (vi) **All qualifications prescribed for recruitment to the post shall be completed as at 28th of September 2020.**

02. The other provisions laid down in the *Gazette* notification shall remain unchanged and the closing date will be extended to **28.09.2020** due to this amendment.

03. Officers who have already applied for this examination are advised not to apply again due to this amendment.

S. ALOKABANDARA,
Director General of Combined Services,
Ministry of Public Services, Provincial
Councils & Local Government.

Ministry of Public Services,
Provincial Councils & Local Government,
Independence Square, Colombo 07,
04th of September 2020.

09-488

PUBLIC SERVICE COMMISSION

**Open Competitive Examination for recruitment to
Grade III of Sri Lanka Architects'
Service - 2019(2020)**

APPLICATIONS are hereby called for recruitment of qualified candidates to fill 16 vacancies in Grade III of Sri Lanka Architects' Service on the order of the Public Services Commission. Applications prepared in accordance with the specimen form of application indicated at the end of this notification should be sent by registered post on or before the date mentioned below to reach Commissioner General of Examinations, Organization (Institutional and Foreign Examinations) Branch, Department of Examination Sri Lanka, P.O. Box 1503, Colombo. “Open Competitive Examination for recruitment to Grade III of Sri Lanka Architects' Service” should be clearly indicated on the top left corner of the envelope. Further, the name of the examination should be indicated in English language as well, in applications prepared in both Sinhala and Tamil mediums.

(a) Closing date of applications is **19.10.2020**.

Note : No complaint that an application or a related document has been lost or delayed in post shall be considered. The candidate shall bear

the losses which may occur due to their delay in sending applications until the closing date.

1. *Method of recruitment.*– Number of candidates equivalent to the number expected to be recruited shall be called for the general interview on the order of the merit of the total marks obtained at the examination out of the candidates who have passed all the subjects at the written examination.

The number of appointments to be made and the effective date of the appointment shall be determined on the order of the Public Service Commission.

2. *Conditions for employment in the service :-*

- I. This post is permanent and pensionable. You are bound to the policy decisions taken by the government with regard to the pension scheme you are entitled to, in future. Further, you shall contribute to Widows' and Orphans'/ Widowers' and Orphans' Pension Scheme. You shall make the contributions as determined by the government from time to time.
- II. The officers who are appointed to the post shall be subjected to a probation period of three years (03) and the First Efficiency Bar Examination should be passed within the period of said three years.
- III. Officers, who join the service in a non-official language, should obtain the proficiency in one of the official languages within the probation period and the relevant proficiency level in other official language should be acquired within 05 years as per the Public Administration Circular No. 01/2014.
- IV. The appointment shall be subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and the conditions stipulated in the Minute of Sri Lanka Architects' Service and the revisions made to the same subsequently.

3. *Salary Scale.*– As per the Public Administration Circular No. 03/2016, this post is entitled to the Salary Scale SL-1- 2016 Rs. 47,615 -10 x1,335 - 8 x 1,630-17x 2170-Rs. 110,895/- (Monthly).

4. *Educational Qualifications :-*

Shall have obtained a BSc. degree in Architecture of five years from a University recognized by the University Grants Commission

or

Shall have obtained a BSc. degree in Built Environment of three years from a University recognized by the University Grants Commission and a Post Graduate Diploma in the relevant field.

or

Shall have obtained a BSc. degree in Built Environment of three years from a University recognized by the University Grants Commission and 05 years experience in the relevant field.

5. *Professional qualifications.*– Shall have acquired the full professional qualification (Chartered Architect's Status).

This qualification shall apply only to the candidates, who are recruited under the note of No.06.

6. *Age limit.*– Shall not be less than 21 years and not more than 36 years of age as at the closing date of applications.

Note: The maximum age limit shall not apply to the officers holding a post in the public service, which is permanent and pensionable, who have satisfied qualifications mentioned under No.05.

7. *Physical Fitness.*– Every applicant shall be physically and mentally fit

I. to serve in any part of the Island

II. to perform the duties of the post.

8. *Other Qualifications :-*

I. Applicants shall be citizens of Sri Lanka.

II. Applicants shall be of excellent moral character.

III. Shall have satisfied all the qualifications required for the recruitment in each and every way as at the closing date of applications.

IV. Shall have not appeared for the Open Competitive Examination of Sri Lanka Architects' Service more than two times.

9.

9.2 Interview :

9.1 Written Examination:-

9.1.1 This examination shall be conducted by the Commissioner General of Examinations.

9.1.2 *Syllabus:-*

| No. | Subjects | Maximum Marks | Pass Marks | Duration hrs. |
|-----|-------------------|---------------|------------|---------------|
| 01 | Intelligence Test | 100 | 40 | 01 |
| 02 | General Knowledge | 100 | 40 | 02 |

Subject No. 01- Intelligence Test

This paper shall be designed to test the candidate's ability of critical reasoning, analytical power on issues and ability of decision making.

Subject No 02- General Knowledge

This question paper shall be designed to test the understanding of the candidate on political, social, cultural and economic environment of Sri Lanka, matters which are important in national and international aspects and national and international, scientific and technical development. This question paper shall consist of two parts. The first part shall consist of questions for short answers and 25 marks shall be allocated. The second part shall consist of questions in semi structured nature. For this part, the candidate shall answer 5 out of 8 questions. 75 marks shall be allocated for this part.

9.1.3 *Issuance of results :-*

The candidates are required to secure a minimum of 40% of the marks for each subject in order to pass the examination. A priority list based on the aggregate of marks of the applicants, who have secured marks in the above manner, which contains a number of applicants equivalent to the number of vacancies, will be submitted by the Department of Examinations, Sri Lanka to the Secretary of the Public Service Commission. Results of the examination will be informed personally to all the applicants, who sat for the examination, or published on the website www.results.exams.gov.lk.

9.2.1 General Interview:-

Qualifications mentioned in the Minute of Sri Lanka Architects' Service and the notice published in line with the same, shall be verified and the physical fitness shall be examined at the General Interview. (No marks shall be allocated).

Qualifications shall be examined by an interview board appointed by the Public Service Commission.

10. *Conditions of the examination :-*

I. Examination will be held in Sinhala, Tamil and English media. Candidates can sit for the examination in a language medium of their preference. Candidates must answer all the question papers in one language. Candidates are not allowed to change the medium mentioned in the application. Every candidate must sit for all the question papers.

II. The examination fee is Rs. 1200/-. It should be paid before the closing date of applications at any Post Office/ sub Post Office to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. One edge of the receipt obtained thus in the name of the candidate should be pasted in the relevant cage of the application form. It is advisable to keep a photocopy of the receipt. Money Orders or Stamps are not accepted for examination fees.

III. The fee shall not be refunded under any circumstances.

IV. Applications which are not duly perfected will be rejected without notice.

Note: Candidates shall not be permitted to enter the examination hall without the admission card. Only the admission cards on which the signature has been attested shall be submitted to the supervisor of the examination on the first day of the examination.

Admission cards shall be issued by the Commissioner General of Examinations to the applicants those who have paid the prescribed examination fee on or before the closing date of applications and correctly perfected the application along with the receipt. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioned in the notification, for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

V. Application should be prepared on papers of size 22-29 cm (A-4) and the sections 1.0 to 2.9 should appear on the first page, sections from 2.10 to 6.0 should appear on the second page and the rest should appear on the other page. The relevant particulars shall be furnished clearly by the candidates in his/her hand writing. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is advisable to keep a photocopy of the application with the candidate.

VII. This examination will be held in Colombo and the date of examination will be informed in due course. Commissioner General of Examinations shall reserve the power to postpone or cancel the examination on the approval of the Public Service Commission.

VI. The Commissioner General of Examinations shall issue admission cards to all the candidates, who are within the age limit indicated in the notification and who have sent the correctly perfected applications along with the receipt relevant to payment of the examination fees paid on or before the closing date of applications, on the assumption that only the individuals, who have satisfied the qualifications mentioned in the *Gazette* notification, have applied for the examination. A notice shall be published in the newspapers by the Department of Examinations as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to inquire from the Organisations (Institutional and Foreign Examinations) branch of the Department of Examinations in the manner specified in the notification. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated.

VIII. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. They are liable to be subjected to a punishment imposed by the Commissioner General of Examinations for breach of these rules.

IX. *Identity of Candidates.* – A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents shall be accepted.

- i. National identity card.
- ii. A valid passport.
- iii. Driving license valid in Sri Lanka

Candidates should enter the examination hall without covering their face and ears in order to prove their identity. Further, any candidate who refuses to assist for proving his/her identity will not be allowed to enter the examination hall. The candidates should remain in the examination hall from the time of entering up to leaving the examination hall without covering face and ears enabling the invigilators to identify the candidate.

N.B. (a) No document or a copy of the same should be attached to the application.

2.5 Permanent address in English Block Capitals: (Admission card will be sent to this address) :_____.

2.6 Permanent address (In Sinhala/Tamil) :_____.

2.7 Telephone No. :-

| | | | | | | | | | | | | | | | | | | | |
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Mobile

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| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Fixed

2.8 Sex:- (Indicate the relevant number in the cage)

Male - 0

Female -1

2.9 Date of birth :

Year :

Month :

Date :

2.10 Age as at the closing date of applications : Years :

Months :

Days :

2.11 Postal town :_____.

2.12 Race :- (indicate the relevant number in the cage)

Sinhala - 1

Tamil - 2

Indian Tamil - 3

Muslim - 4

Other - 5

2.13 Marital Status:- (Indicate the relevant number in the cage)

Single - 1

Married - 2

2.14 E-mail address :_____.

3.0 Educational Qualifications :

3.1 Degree :_____.

3.2 Effective date of the degree :_____.

(Please read 04 in the notification carefully)

3.3 Index No. :_____.

3.4 Language medium of the examination :_____.

4.0 Professional Qualifications :

4.1 Date of acquiring the full professional qualification (Chartered Architect's Status) :_____.

5.0 Paste the cash receipt properly :-

| |
|--|
| |
|--|

Receipt No. :_____.

Office to which the fee was paid :_____.

Date :_____.

6.0 If you have ever been convicted of any criminal offence, please mention the offence and the punishment :
_____.

7.0 Certificate of the candidate:-

I declare that information given in this form is true to the best of my knowledge and belief and that I have affixed the receipt No. dated being the payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the

examination, if it is found that I am ineligible according to the regulations of the examination. Further, I shall be liable to be dismissed from service without any compensation, if it is found that any particular indicated in the application is found to be false or incorrect even after the appointment. And, I agree to be bound by the rules and regulations imposed by the Commissioner General of examinations on conducting the examination and issuing the results.

_____,
Signature of the candidate.

Date : _____.

8.0 Attestation of the applicant's signature, (as per Para 9 (X) of the *Gazette* Notification) :

I hereby certify that (Full name), who submits this application, is known to me personally, that he/ she has paid the prescribed examination fee and affixed the relevant receipt herein. He/ She placed his/ her signature in my presence on.....

_____,
Signature of the officer attesting the signature.

Date : _____.

Name in full of the officer attesting the signature : _____.

Designation : _____.

Address : _____.

(To be certified by placing the official stamp)

9.0 Certificate of the Head of the Institution (Only for the applicants engaged in public/ provincial public service) :

I hereby certify that Mr./Mrs./Miss..... who is submitting this application, is working as a in this Ministry/Department/Institute and his/her application is hereby recommended and submitted. He/She can be released from the post held at present, if he/ she is selected for this post.

_____,
(Signature of the Head of the Department/Institution).

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

(Place the official stamp)

09-455

PUBLIC SERVICE COMMISSION

**Limited Competitive Examination for
recruitment to Grade III of Sri Lanka Architects' Service - 2020**

APPLICATIONS are hereby called from officers in Public Service/ Provincial Public Service of Sri Lanka, who possess following qualifications, to fill 10 vacancies in Grade III of Sri Lanka Architects' Service as per the order of the Public Service Commission. The applications prepared in accordance with the specimen form of application, which is given at

the end of this notification, should be sent by registered post to reach the Commissioner-General of Examinations, Institutional and Foreign Examinations Branch, P.O. Box. 1503, Colombo on or before the date mentioned below. The words "Limited Competitive Examination for recruitment to Grade III of Sri Lanka Architects' Service 2020" should be clearly indicated on the top left-hand corner of the envelope. Further, it is essential to mention the name of examination in English language as well, in applications prepared in both Sinhala and Tamil mediums.

(a) Closing date of applications is 19.10.2020.

Note : No complaint that an application or a related document has been lost or delayed in post shall be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

01. *Method of recruitment.* – Recruitment of officers to Grade III of Sri Lanka Architects' Service on limited basis shall be made on the results of a written examination and structured interview.

A number equivalent to twice the number of recruitments to be made out of those who have secured 40% or above for each subject of this examination shall be called for the structured interview on the order of merit of marks. Recruitments shall be made on the order of merit of the aggregate they receive when the marks they obtain at the structured interview are added to the marks they secure at the written examination.

Number of appointments and effective date shall be determined on the order of the Public Service Commission.

In case where there is no sufficient number of qualified applicants under the limited stream, the recruitment to be made under limited stream shall also be made under the open stream.

02. *Conditions for employment in the service :-*

- I. This post is permanent and pensionable. Contribution shall be made to the widows' and orphans/ widowers' and orphans pension scheme.
- II. Officers who are appointed to this post shall be subjected to an acting period of one year.

III. Officers shall obtain proficiency in the other official language at the relevant level within 05 years as per P.A circular 01/2014.

IV. This appointment shall be subjected to the Procedural Rules of Public Service Commission and the conditions stipulated in Sri Lanka Architects' Service Minute and revisions made to the same.

03. *Salary Scale.* – A salary scale (monthly) of SL-1-2016 Rs. 47,615 - 10x1335 - 8x1630 - 17x2170 - Rs. 110,895 shall be entitled to this post as per Public Administration Circular No. 03/2016.

4. *Educational qualifications :-*

I.

(i) Shall have obtained a degree in Architecture of five years from a university recognized by the University Grants Commission.

or

(ii) Shall have obtained a BSc. degree in Built Environment of three years from a university recognized by the University Grants Commission along with a Post Graduate Diploma in the relevant field of study.

or

(iii) Shall have obtained a BSc. degree in Built Environment of three years from a university recognized by the University Grants Commission along with experience of 05 years in the relevant field.

and

Officers who have completed the above qualifications, who have completed an active and satisfactory period of service of 05 years in the Public or Provincial Public Service and who draw Salaries under the Salary code of MN 2 or above referred to in the Public Administration Circular 06/2006.

II. Officers who have passed the Standard Course - Part I at Sri Lanka Institute of Architects and have completed 10 years of active and satisfactory service in the Public Service/ Provincial Public Service

III. Draughtsman in Special Class of the Sri Lanka Technological Service with an immediately

preceding 05 years of satisfactory period of Service.

05. *Physical fitness.* – Every applicant shall be physically and mentally fit

- (i) To serve in any part of the Island
- (ii) To perform the duties of the post.

06. *Age Limit.* – Not applicable.

07. *Other qualifications :-*

- I. Applicants shall be of an excellent character.
- II. Shall have completed a satisfactory service of five years immediately preceding the (05) date of calling applications, which is 19.10.2020.
- III. Shall have been confirmed in service.
- IV. Shall have satisfied each and every way all the qualifications and conditions required for recruitment to the post as at the closing date of applications, which is 19.10.2020.

08. 8.1 *Written examination :-*

8.1.1 This examination shall be conducted by the Commissioner General of Examinations.

8.1.2 Syllabus :-

| No. | Subjects | Maximum marks | Pass marks | Duration |
|-----|--|---------------|------------|----------|
| 01 | Knowledge related to the subject of Architecture | 100 | 40 | 03 |
| 02 | General question paper | 100 | 40 | 02 |

Subject No. 01 - Knowledge related to the subject of Architecture

This question paper shall be designed in the following manner.

Duration - three hours

Two compulsory questions shall be answered from Part I and II (20 marks each) four questions shall be answered out of the 6 questions in the other three parts. (15 marks each)

Pass mark is 40%

Part I - Practical role of an architect in public service

1. Difference of the practice of Architecture between public and private sector.
2. Scope, advantages and disadvantages of the role of Architect.
3. Responsibilities towards general public.
4. Responsibilities towards the organization.

Part II-

1. Basic studies and investigations
2. Conceptual design and approach to basic estimates
3. Planning and formulating procedures and obtaining necessary approvals and clarifications
4. The set of plans to be prepared for obtaining approval from relevant local government institutions
5. Comprehensive field plans and specifications on Architecture
6. Preparation of detailed data with the coordination of other consultants (Structural and service plans)

Part III - Tasks of the organization and operational medium

1. Vision and mission of the organization
2. Role and task of the organization
3. Organization structure
4. Duties, responsibilities and interrelationship of each division in the performance of the tasks of the organization
5. Links with other public institutions

Part IV - Contribution of Architects to the project within the preconstruction period of the project

1. Bid documents and estimate of institutions
2. Procurement guidelines
3. Pre tender meetings and tender activities
4. Technical evaluation and the types of tender boards
5. Agreements and awarding contracts

Part V - Contribution of the Architects during the implementation process and post contract period of the project

1. Progress review meetings at the site

2. Quality control procedures
3. Maintaining the coordination with construction groups
4. Estimating the built environment and activities on post analysis
5. Maintenance registers

Subject No. 02 — General question paper

This question paper is limited to 02 hours. It consists of two parts.

Part I : This question paper consists of questions related to scientific matters in wide range covering all subjects.

Part II : This question paper consists of questions related to other general subjects such as economics, politics, culture and art.

Structure of the question paper :

- Above question papers may consist of multiple choice or semi structured questions or combination of both.
- All questions shall be answered.

8.1.3 Issuance of results :-

A result sheet consisting of the names of applicants who have secured total marks above the limit prescribed as per the notice by the Public Service Commission prepared on the order of merit of the candidates who have become qualified after appearing for the written test shall be submitted to Secretary, Public Service Commission. Results shall be personally informed to all the applicants who appear for the examination or published in the web site www.results.exams.gov.lk.

8.2 Interview :

8.2.1 Structured Interview :

| <i>Sections to which marks shall be allocated after examining</i> | <i>Maximum marks</i> | <i>Total marks</i> |
|--|----------------------|--------------------|
| 1. Additional educational qualifications | | 20 |
| I. Post Graduate degree obtained from a university recognized by the University Grants Commission | 10 | |
| II. Full professional qualification | 10 | |
| 2. Additional professional qualifications : | | 20 |
| I. Publications submitted in relation to the present field of service (It shall be confirmed whether the ISBN numbers have been obtained and the media in which such publications appeared shall be mentioned - 01 mark per each publication) | 05 | |
| II. Posts held at local/ foreign institutions in relation to the present field of service (Relevant service certificates should be submitted - 01 mark for each shall be allocated) | 05 | |
| III. Awards/ commendation received within the present field of service (Should be proved by form general 230 or acceptable certificates - 01 mark for each shall be allocated) | 05 | |
| IV. Innovations made in relation to the field of service (The certificate issued by the institution which recognized such innovation shall be submitted - 01 mark for each) | 05 | |

| <i>Sections to which marks shall be allocated after examining</i> | | <i>Maximum marks</i> | <i>Total marks</i> |
|---|---|----------------------|--------------------|
| 3. Professional experience : | | | 55 |
| I. Activities of architects regarding single building – Houses Public offices (Houses and public offices of the government with the extent of 300Sq to 500Sq) | | 15 | |
| II. Architectural works related to Semi storied – Housing schemes – Mixed development buildings (2 to 5 floors) | | 10 | |
| III. | Architectural works related to elevated buildings - Housing schemes - Mixed development buildings (Storied building projects over 6 stories) | 10 | |
| IV | Settlements and main project plans - Housing schemes - Master Plan - Mixed development buildings | 10 | |
| V | Other - Additional designs (E.g. Exhibition grounds) - Contribution for social services - Housing clinic - Other educational courses related to the profession (E.g. Green buildings) (Acceptable certificates should be submitted to prove the above facts) | | |
| 4. Merit displayed at the interview | | | 05 |
| Total marks | | | 100 |

Allocation of marks and verification of qualifications shall be made by a board of interview appointed by the Public Service Commission.

9. *Conditions of the examination :-*

- I. The examination will be held in Sinhala, Tamil or English media. Candidates shall sit for the examination in a language of their preference. A candidate must sit for all the papers of the examination in one and the same language. A candidate shall not be permitted to change the language medium of the examination, indicated in the application. Every candidate shall sit for the 02 question papers.
- II. Examination fee is Rs. 1000/-. Examination fee can be paid in cash to any Post Office/ Sub post office to be credited to the revenue head 20-03-02-13 of the Commissioner General of Examinations and the receipt obtained in the name of the applicant should be affixed by one edge of the receipt in the relevant cage so as not to be detached. It is advisable to keep a photocopy of the receipt. Money orders or stamps shall not be accepted for examination fee.
- III. Under no circumstances the examination fee will be refunded.
- IV. The date of examination shall be informed in due course.
- V. Applications that are not completed in every aspect shall be rejected without notice.

Note : Candidates shall not be permitted to enter the examination hall without the admission card. Only the admission cards on which the signature has been attested shall be submitted to the supervisor of the examination on the first day of the examination.

Admission cards shall be issued by the Commissioner General of Examinations to the applicants those who have paid the prescribed examination fee on or before the closing date of applications and correctly perfected the application along with the receipt. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit for the examination.

VI. Application should be prepared on paper of size 22-29 cm (A-4) and the sections 1.0 to 3.2 should appear on the first page, sections from 3.3 to 6.0 should appear on the second page and the rest should appear on the other page. The relevant particulars shall be furnished clearly by the candidates in his/her hand writing. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is advisable to keep a photocopy of the application with candidate.

VII. Receipt of applications shall not be acknowledged. A notice shall be published in the newspapers and website of the department as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: i.e. a photocopy of the application form, receipt of registration, kept at your possession, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

VIII. This examination shall be held in December, 2020 in Colombo and the Commissioner General of Examinations shall reserve the power to postpone or cancel the examination on the approval of the Public Service Commission.

IX. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. They are liable to be subjected to a punishment imposed by the Commissioner General of Examinations for breach of these rules.

X. **Identity of Candidates:** A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted.

- i. National identity card ;
- ii. A valid passport ;
- iii. A valid Sri Lankan driving license.

N.B. (a) No document or a copy of the same should be attached to the application.

(b) The applications of the candidates who are unable to submit relevant documents at the interview shall not be considered.

Officers who are serving in Public Service/ Provincial Public Service shall forward their applications through their Heads of the Department/ Institution. The signature of every candidate shall have been attested by the respective Head of the Institution.

10. In the event of any inconsistency between the Sinhala Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail.

On the order of the Public Service Commission,

J. J. RATHNASIRI,
Secretary,
Ministry of Public Services,
Provincial Councils and Local Government.

Ministry of Public Services,
Provincial Councils and Local Government,
Independence Square,
Colombo 07,
03rd September, 2020.

(For office use only)

SPECIMEN FORM OF APPLICATION

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA ARCHITECTS' SERVICE (2020)

Medium- Language medium of examination :

Sinhala - 2 Tamil - 3 English - 4 (Indicate the relevant number in the cage)

- The application should be filled in the same language in which the candidate intends to sit the examination.

1.0 Personal Information :

1.1 Name in Full (In English Block Capitals) :_____.

(E.g.- HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials at the end (in English Block Capitals) :_____.

(E.g.- GUNAWARDHANA,H.M.S.K)

1.3 Name in Full (In Sinhala/Tamil) :_____.

1.4 National Identity Card No. :-

2.0 2.1 Permanent address in English Block Capitals: (Admission cards will be posted to this address) :_____.

2.2 Permanent address (In Sinhala/Tamil) :_____.

2.3 Telephone No. :

Mobile

Fixed

3.0 3.1 Sex:- (Indicate the relevant number in the cage)

Male - 0 Female - 1

3.2 Ethnic group : (Indicate the relevant number in the cage)

Sinhala - 1 Tamil - 2 Indian Tamil - 3 Muslim - 4 Other - 5

3.3 Date of birth : Year : Month : Date :

3.4 Age as at the closing date of applications : Years : Months : Days :

3.5 Marital Status:- (Indicate the relevant number in the cage)

Married - 1 Single - 2

3.7 E-mail address :_____.

4.0 Your service/grade [Class, Grade or Segment] out of the Departmental Grades mentioned in Para 7 of the *Gazette* Notification shall be indicated (if any). If you have served in more than one eligible service/grade, those shall be indicated with dates

4.1 Post held at present :_____.

4.2 Service to which the post belongs (Public Service/ Provincial Public Service) :_____.

- 4.3 Grade :_____.
- 4.4 Class/ Segment :_____.
- 4.5 Date of appointment to the post :_____.
- 4.6 Date of confirmation in the post :_____.
- 4.7 Effective date of the degree :_____.

5.0 Total period of permanent and continuous service as at the closing date of applications in the services/ grades mentioned in Para (7) of the *Gazette* Notification : _____.

6.0 Affix the receipt properly:-



Receipt No. :_____.

Office to which the payment has been made :_____.

Date :_____.

7.0 Certification of the applicant :

I declare that during the five years immediately preceding the closing date of applications (19.10.2020), I have earned all increments (Except that the increment for which the passing of service or departmental examinations has been prescribed as a condition) and that I have not been subjected to any form of disciplinary punishment (Except warning) for any offence. I declare that I am eligible to sit for the Limited Competitive Examination and I have affixed the receipt No.:..... dated being payment of the examination. I also agree to be bound by the rules governing examinations and any decision that may be taken to cancel my candidature prior to or during or after the examination if it is found that I am ineligible according to the conditions of this examination. Further, I shall be liable to be dismissed from service without any compensation, if it is found that any particular indicted in the application is found to be false or incorrect even after the appointment and I agree to be bound by the rules and regulations imposed by the Commissioner General of examinations on conducting the examination and issuing the results.

_____,
Signature of the applicant.

Date :_____.

8.0 Certificate of the Head of the Department (Referring to the personal file) :-

I hereby certify that Mr./Mrs./Miss, who is submitting this application, has earned all salary increments during the period of 5 years immediately preceding (Except that the increment for which the passing of service or departmental examinations has been prescribed as a condition), has not been subjected to any disciplinary punishment (Except warnings), the particulars furnished in the application have been found correct according to available records, he/she is eligible to sit for this examination as per regulations stipulated in this *Gazette* Notification, he/she has paid the prescribed examination fee and has affixed the receipt and that he/she can be released from the post held at present, if he/ she is selected for this post.

Date :_____.

_____,
(Signature of the Head of Department/
Authorized Officer)

Name :_____.

Designation :_____.

(Place the official stamp)

09-454

PUBLIC SERVICE COMMISSION

Open Competitive Examination for Recruitment to Class 1 of Grade III of Sri Lanka Information & Communication Technology Service – 2018 (2020)

APPLICATIONS are called on the order of the Public Service Commission for the Open Competitive Examination for selection of qualified persons to 34 posts which have fallen vacant in Class 1- Grade III of Sri Lanka Information and Communication Technology Service. Relevant application is published on the website of Department of Examinations, Sri Lanka, www.doenets.lk and the applications can only be submitted online. Once the application is submitted online, it should be downloaded and the printed copy of the same should be sent by registered post to reach the Commissioner General of Examinations, Organizations (Institutional and Foreign Examination) Branch, Department of Examinations, P.O. Box No 1503, Colombo, on or before the closing date of applications. The words “**Open Competitive Examination**

for Recruitment to Grade III of Class 1 of Sri Lanka Information and Communication Technology Service 2018(2020)” should be clearly indicated on the top left-hand corner of the envelope in which the application is enclosed.

Closing date of applications is **26.10.2020**. The examination will be held in Colombo on January 2021.

Note: No complaint that a printed copy of the application has been lost or delayed in post shall be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

1. Method of recruitment:

- (i) Recruitments shall be made on the results of a written examination and general interview. Appointment shall be made strictly on the order of the marks secured by the candidates in order to fill the number of vacancies allocated for the competitive examination. The number of appointments and the effective date of appointment shall be determined on the order of the Public Service Commission.
- (ii) 3% of the existing vacancies shall be allocated for differently able persons. The differently able persons who secure highest marks out of those who become qualified at the examination shall be selected on the order of the marks to award appointments. The candidates who are qualified for appointment will be directed to a medical board consists of consultant medical practitioners and it should be confirmed by a medical report of consultants that the disability of the candidate does not hinder him/her to perform duties of the post.

2. Conditions for employment in the service :

- (i) This post is permanent and pensionable. You are subjected to the policy decisions taken by the Government with regard to the pension scheme in future. Further, you should make the contributions to the Widows’ and Orphans’/ Widowers’ and Orphans’ Pension. You shall make your contributions as ordered by the government from time to time.
- (ii) Officers who are appointed to this post shall be subjected to a probation period of three (03) years

and the first Efficiency Bar examination shall be passed within the said three (03) years.

- (iii) The prescribed official language proficiency shall be obtained within 05 years of the service as per the provisions in Public Administration Circular No 01/2014 and the consequent circulars.
- (iv) This appointment shall be subjected to the Procedural Rules of the Public Service Commission, the terms and conditions set out in the Minute, of Sri Lanka Information and Communication Technology Service Published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1894/26 dated 26.12.2014, amendment already made and will be made thereto in due course to the said service minute, provisions of the Establishment code and Financial Regulations.
- (v) The language medium in which you become eligible to be appointed will be the language you mention in the application.

3. Salary Scale: In terms of Public Administration Circular No. 03/2016 (SL-1-2016) dated 25.02.2016, monthly salary scale entitled to this post is Rs.47,615-10x1335-8x1630-17x2170= 110,895/=.

4. Educational Qualifications :

- (1) Shall have obtained a degree in Computer Science/ Information Technology/ Computer Engineering or a degree related to Computer Technology from a University recognized by the University Grants Commission or a Degree Awarding Institution recognized by the University Grants Commission.

or

- (2) (i) Shall have obtained a degree from a University recognized by the University Grants Commission or a Degree Awarding Institution recognized by the University Grants Commission (at least 1/3 of the degree should be comprised of Computer Science/ Information Technology)

and

- (ii) Shall have obtained a Post Graduate Diploma in Computer Science/ Information Technology from a University recognized

by the University Grants Commission or a Degree Awarding Institution recognized by the University Grants Commission

- 5. Age limit :** Minimum limit – 21 years
Maximum limit – 35 years

(Candidates shall be treated as having satisfied the qualifications relating to the age if his/ her date of birth falls on or before 26.10.1999 or on or after 26.10.1985)

Note : Officers serving in permanent posts in the Public Service / Provincial Public Service will be given the opportunity to appear for this examination irrespective of age only during this examination.

6. Physical fitness: Every applicant shall be physically and mentally fit to serve in any part of the Sri Lanka and to perform the duties of the post.

7. Other qualifications :

- (i) Applicants should be citizens of Sri Lanka.
- (ii) Applicants should be of an excellent character.
- (iii) All relevant qualifications required for recruitment to the post shall be satisfied each and every way on or before the closing date indicated in the notification for calling applications.

8. Method of Recruitment :

8.1 Written examination:

8.1.1 This examination shall be conducted by the Commissioner General of Examinations

| Subjects | Duration | Maximum marks | Cut off marks |
|---|----------|---------------|---------------|
| General Intelligence | 1 Hour | 100 | 40 |
| Knowledge on Information and Communication Technology | 2 Hours | 100 | 40 |
| Aptitude on Information and Communication Technology Management | 2 Hours | 100 | 40 |

Note : This question paper has been designed to measure competency and skills of the candidate for the duties of the service. Even though this is a competitive examination, a candidate is required to obtain at least 40% of marks allocated for each subject whilst obtaining at least 50% of the total marks. Marks will be deducted in every answer sheet for illegible handwriting and spelling mistakes. Appointments shall be made strictly on the order of the marks obtained by the candidates in order to fill the number of vacancies allocated for the competitive examination.

8.1.2 Syllabus:

| Name of the Question Paper | Syllabus |
|----------------------------|--|
| 1. General Intelligence: | It is expected to assess the level of intelligence of the candidate in analytical skills, logical comprehension, interpretative ability, ability in application to other situations and arriving at conclusions, in response to problems presented in relation to numerical, lingual and figurative structure and inter- relations. (This question paper shall consist of 50 questions including multiple choice questions and questions for short answers. All questions should be answered.) |

| <i>Name of the Question Paper</i> | <i>Syllabus</i> |
|-----------------------------------|--|
| 2. ICT Comprehensions | To test the candidate's capacity for conceptualization of ICT Management, ICT problem solving ability, IT Project Management capacity and analysis, design and development of software system from a given set of topics/themes. (This question paper consists of questions for short answers as well as structured type questions. All the questions should be answered.) |
| 3. Aptitude for ICT management | This paper is designed to assess the candidate's aptitude for sound ICT Management with latest trends in ICT using the knowledge in software development installation and maintenance. (This question paper consists of questions for short answers as well as structured type questions. All the questions should be answered.) |

8.2 Interview

8.2.1 General Interview:

This interview will be held to verify whether the applicant has satisfied the qualifications mentioned in the notification published in line with the Service Minute. Marks shall not be allocated

9. Conditions of the examination :

- I. The examination will be held in Sinhala, Tamil or English medium. Candidates shall sit for the examination in a language of their preference. Candidate must sit all the papers of the examination in one and the same language. Candidate shall not be permitted to change the language medium of the examination, indicated in the application. All candidates must appear for all three question papers.
- II. Online Examination Application should only be filled in English. Once the Department of Examination receives both the soft copy of the application submitted online and the printed copy of the application sent via registered post, the soft copy and the printed copy will be verified and the candidates will be notified via SMS to the mobile phone number used to access the system or via email whether the application was accepted/ not accepted by the Department. Before completing the online application you should download the common instructions sheet, and the instruction should be strictly followed. Any alteration done after taking the print out of the application will not be considered as a valid modification. Incomplete applications are rejected without any notice.
- III. Examination fee is Rs. 1200/-. Payments should be made only via following methods of payments provided by the online system.
 - (i) Any Bank Credit Cards
 - (ii) Any Bank Debit Cards
 - (iii) Bank of Ceylon Online Banking Method
 - (iv) Bank of Ceylon Teller Slip Payment
 - (v) Postal Department Payment at any Post Office.

Note:- Instruction on making payment through above methods are published under technical instructions relevant to the examination on the web site.

- IV. Receipt of payment will be notified via an SMS or email. The total of the examination fees should be paid and the applications with payment of lesser or higher amounts shall be rejected. Department of Examination shall not be responsible for any error occurs during the payment of examination fees via above methods of payments.

- V. Under no circumstances the examination fee will be refunded.
- VI. The signature of the applicant placed on the application and admission card should also be attested. An applicant who submits the application through an institution should get his/her signature attested by the Head of the Institution or any officer authorized by him. Other applicants should get their signature attested by a School Principal/ Retired Officer, Grama Niladhari of the Division, Justice of Peace, Commissioner of Oaths, Attorney at Law, Notary Public, a commissioned officer in three armed forces, a staff officer in the public or provincial public service or higher or a chief incumbent of a Buddhist temple or clergy of any other religion who holds a considerable position.
- Note:-** Entrance to the examination hall shall not be permitted without an admission card. Every applicant should furnish the admission card in which his/ her signature has been attested to the supervisor of the examination on the first day on which he/ she sit for the examination. Issuance of an admission card to an applicant does not necessarily mean that he/she has fulfilled the qualifications to sit for the examination and to hold the post.
- VII. Commissioner General of Examinations shall issue admissions to applicants who have paid relevant fees and submitted perfected applications online, on the assumption that only those who have satisfied qualifications mentioned in the *Gazette* have applied. A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations Organizations (Institutional and Foreign Examinations) Branch and in the manner specified in the advertisement. When such inquiry is made, the candidate should clearly mention the name of the examination, full name of the applicant, National Identity Card and Address. In case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: i.e. certified photocopies of the application form and the receipt obtained after paying the examination fee kept at your possession, receipt of registration of the printed copy of the application.
- VIII. Commissioner General of Examination shall reserve the right to postpone or to cancel the examination on the approval of the Public Service Commission.
- IX. All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examination with regard to the conducting and issuing results of this examination. Further, candidates will be subjected to the punishment imposed by the Commissioner General of Examinations for violation of those rules and regulations.
- X. A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents shall be accepted:-
- (a) National Identity card,
 - (b) A valid Passport,
 - (c) A valid Driving license in Sri Lanka.
- Candidates should enter the examination hall without covering face and ears enabling to verify the identity. Those who refuse to verify their identity as such shall not be permitted to enter the examination hall. Further, candidates should remain with their face and ears uncovered until they leave the examination hall enabling the examination supervisors to confirm their identity.
- XI. Issuance of results:**
- Result sheet prepared on the order of the merit including the names of the candidates equal to the number of vacancies expected to be filled by selecting who have secured marks not less than 40% for each subject at the written examination and who have secured 50% or more out of the aggregate marks of the examination shall be submitted to Secretary

to the Ministry of Public Services, Provincial Councils and Local Government with approval of the Public Services Commission.

The results of all the applicants who have sat for the examination shall be informed personally or published in the website www.results.exams.gov.lk by the Commissioner General of Examinations.

XIII. In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

On the order of the Public Service Commission.

J.J. RATHNASIRI,
Secretary,
Ministry of Public Services, Provincial
Councils and Local Government

14th September, 2020.

09-773

PUBLIC SERVICE COMMISSION

Limited Competitive Examination for Recruitment to Grade III of Class 1 of Sri Lanka Information and Communication Technology Service – 2018 (2020)

APPLICATIONS are called on the order of the Public Service Commission for the Limited Competitive Examination for selection of qualified persons to 15 posts which have fallen vacant in Class 1- Grade III of Sri Lanka Information and Communication Technology Service. Relevant application is published on the website of Department of Examinations, Sri Lanka, www.doenets.lk and the applications can only be submitted online. Once the application is submitted online, it should be downloaded and the printed copy of the same should be sent by registered post to reach the Commissioner General of Examinations, Organizations (Institutional and Foreign Examination) Branch, Department of Examinations, P.O. Box No. 1503, Colombo, on or before the closing date of applications. The words “**Limited Competitive Examination for Recruitment to Grade III of Class 1 of Sri Lanka Information and Communication Technology Service**” should be clearly indicated on the top left-hand corner of the envelope in which the application is enclosed.

Closing date of applications is **26.10.2020** The examination will be held in Colombo on **January 2021**.

Note: No complaint that a printed copy of the application has been lost or delayed in post shall be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

1. Method of Recruitment to Service : Recruitment shall be made on the results of a written examination and a general interview. Appointment shall be made strictly on the order of the marks secured by the candidates in order to fill the number of vacancies allocated for the competitive examination. The number of appointments and the effective date of appointment shall be determined on the order of the Public Service Commission.

2. Conditions of engaging in Service :

- (i) This post is permanent and pensionable. Contributions shall be made to Widows' and Orphans' / Widowers' and Orphans' Pension Scheme.
- (ii) Officers who are appointed to this post shall be subjected to an acting period of one year and should pass the First Efficiency Bar Examination within three (03) years from the date of appointment.
- (iii) The prescribed official language proficiency shall be obtained within 05 years of the service as per the provisions in Public Administration Circular No. 01/2014 and the consequent circulars.
- (iv) This appointment shall be subjected to Procedural Rules of the Public Service Commission and terms and conditions set out in the Minute of Sri Lanka Information and Communication Technology Service Published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1894/26 dated 26.12.2014, any amendments to be made to the Minute hereinafter, Financial Regulations in the Establishment code and Procedural Rules of Public Service Commission.
- (v) The language medium in which you become eligible to be appointed will be the language you mention in the application.

3. Salary Scale.– In terms of Public Administration Circular No. 03/2016 (SL-1-2016) dated 25.02.2016, monthly salary scale entitled to this post is Rs. 47,615-10x1335-8x1630-17x2170= Rs. 110,895/=.

4. Educational Qualifications and Experience :

4.1 Experience :

- (1) Shall be an officer in Grade I, Class 2 and have not been subjected to a disciplinary punishment in line with the provisions in Public Service Circular No. 01/2020.

Or

- (2) (a) Shall be a permanent officer in Grade II, Class 2 who have completed an active and satisfactory period of immediately preceding five (05) years and have not been subjected to a disciplinary punishment in line with the provisions in Public Service Circular No. 01/2020.

and

- (b) Shall have satisfied the educational qualifications mentioned in 4.2

and

- (c) Shall have passed the Efficiency Bar Examination relevant to that Grade.

4.2 Educational qualifications :

- (1) Shall have obtained a degree in Computer Science/ Information Technology/ Computer Engineering or a degree related to Computer Technology from a University recognized by the University Grants Commission or a Degree Awarding Institution recognized by the University Grants Commission.

Or

- (2) (i) Shall have obtained a degree from a University recognized by the University Grants Commission or a Degree Awarding Institution recognized by the University Grants Commission. (At least 1/3 of the degree course should be comprised of Computer Science/ Information Technology)

And

(ii) Shall have obtained a Post Graduate Diploma in Computer Science/ Information Technology from a University recognized by the University Grants Commission or a Degree Awarding Institution recognized by the University Grants Commission.

N.B. : These educational qualifications are not applicable to the officers mentioned in 4.1.1.

5. Age Limit : Not Applicable

6. Physical Fitness : Every applicant shall be physically and mentally fit to serve in any part of the island to perform duties of the post

7. Other Qualifications:

- (i) Applicants shall be citizens of Sri Lanka.
(ii) Applicants shall be of an excellent character.
(iii) All the qualifications required for recruitment to the post shall have been satisfied in all aspects as at the closing date of applications mentioned in the *Gazette* notification.

8. Method of Recruitment and Interview :

8.1. Written Examination

8.1.1 This examination shall be conducted by the Commissioner General of Examinations

| Subjects | Duration | Total marks | Pass Marks |
|--|----------|-------------|------------|
| 1. General Intelligence | 1 Hour | 100 | 40 |
| 2. Aptitude Test for Information and Communication Technology Management | 2 Hours | 100 | 40 |

Note: This question paper has been designed to measure competency and skills of the candidate for the duties of the service. Even though this is a competitive examination, a candidate is required to obtain at least 40% of marks allocated for each subject whilst obtaining at least 50% of the total marks. Marks will be deducted in every answer sheet for illegible handwriting and spelling

mistakes. Appointments shall strictly be made on the order of the marks obtained by the candidates in order to fill the number of vacancies allocated for the competitive examination.

8.1.2 Syllabus :

| <i>Name of the Question Paper</i> | <i>Syllabus</i> |
|-----------------------------------|--|
| 1. General Intelligence: | It is expected to assess the level of intelligence of the candidate in analytical skills, logical comprehension, interpretative ability, ability in application to other situations and arriving at conclusions, in response to problems presented in relation to numerical, lingual and figurative structure and inter- relations.(This question paper is comprised of 50 multiple choice questions and questions for short answers. All questions should be answered) |
| 2. Aptitude for ICT management | It is expected to assess the ability for problem solving and the critical thinking capacity, knowledge in Information communication technology of candidate in relation to practice in public service relevant to Establishments Code, Procedural Rules of the Public Service Commission and Financial Regulations through a case/ cases constructed connecting one or several issues in relation to various environments of Public Service in Information and Communication Technology (This question paper is comprised of short questions and structural questions. All the questions should be answered) |

8.2 Interview :

8.2.1 General Interview:

This interview will be held to verify whether the applicant has satisfied the qualifications mentioned in the notification published in line with the Service Minute. Marks shall not be allocated.

9. Conditions of the Examination :

- I. The examination will be held in Sinhala, Tamil or English medium. Candidates shall sit for the examination in a language of their preference. A candidate must sit all the papers of the examination in one and the same language. A candidate shall not be permitted to change the language medium of the examination, indicated in the application. All candidates must appear for both question papers.
- II. Online Examination Application should only be filled in English. Once the Department of Examination receives both the soft copy of the application submitted online and the printed copy of the application send *via* registered post, the soft copy and the printed copy will be verified and the candidates will be notified *via* SMS to the mobile phone number used to access the system or *via* email whether the application was accepted/ not accepted by the Department. Before completing the online application you should download the common instructions sheet, and the instruction should be strictly followed. Any alteration done after taking the print out of the application will not be considered as a valid modification. Incomplete applications are rejected without any notice.
- III. Examination fee is Rs. 1200/-. Payments should be made only *via* following methods of payments provided by the online system :
 - I. Any Bank Credit Cards,
 - II. Any Bank Debit Cards,
 - III. Bank of Ceylon Online Banking Method,

- IV. Bank of Ceylon Teller Slip Payment,
- V. Postal Department Payment at any Post Office.

Note:- Instruction on making payment through above methods are published under technical instructions relevant to the examination on the web site.

- IV. Receipt of payment will be notified *via* an SMS or email. The total of the examination fees should be paid and the applications with payment of lesser or higher amounts shall be rejected. Department of Examination shall not be responsible for any error occurs during the payment of examination fees *via* above methods of payments.
- V. Under no circumstances the examination fee will be refunded.
- VI. Signature of the applicant placed on the application and the admission card should be certified by the Head of the Institution or any other officer designated by him/her.

Note:- Entrance to the examination hall shall not be permitted without an admission card. Every applicant should furnish the admission card in which his/ her signature has been attested to the supervisor of the examination on the first day on which he/ she sit for the examination. Issuance of an admission card to an applicant does not necessarily mean that he/she has fulfilled the qualifications to sit for the examination and to hold the post.

- VII. Commissioner General of Examinations shall issue admissions to applicants who have paid relevant fees and submitted perfected applications online, on the assumption that only those who have satisfied qualifications mentioned in the *Gazette* have applied. A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations Organizations (Institutional and Foreign Examinations) Branch and in the

manner specified in the advertisement. When such inquiry is made, the candidate should clearly mention the name of the examination, full name of the applicant, National Identity Card and Address. In case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: *i.e.* certified photocopies of the application form and the receipt obtained after paying the examination fee kept at your possession, receipt of registration of the printed copy of the application.

- VIII. Commissioner General of Examination shall reserve the right to postpone or to cancel the examination on the approval of the Public Service Commission.
- IX. All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examination with regard to the conducting and issuing results of this examination. Further, candidates will be subjected to the punishment imposed by the Commissioner General of Examinations for violation of those rules and regulations.
- X. **Identity of the Candidate-** Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor.
 - (i) The National Identity Card,
 - (ii) A valid Passport,
 - (iii) A valid Driving Licence in Sri Lanka.

Candidates should enter the examination hall without covering face and ears enabling to verify the identity. Those who refuse to verify their identity as such shall not be permitted to enter the examination hall. Further, candidates should remain with their face and ears uncovered until they leave the examination hall enabling the examination supervisors to confirm their identity.

XI. Issuance of Results –

Result sheet prepared on the order of the merit including the names of the candidates equal to the number of vacancies expected to be filled by selecting who have secured marks not less than 40% for each subject at the written examination and who have secured 50% or more out of the aggregate marks of the examination shall be submitted to Secretary to the Ministry of Public Services, Provincial Councils and Local Government with approval of the Public Services Commission.

Commissioner General of Examinations shall take actions to inform the results individually

to the candidates or to publish on the web site www.results.exams.gov.lk

10.0 In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

On the order of the Public Service Commission

J.J. RATHNASIRI,
Secretary,
Ministry of Public Services, Provincial
Council and Local Government.

14th September, 2020.

09-774