

N. B.— (i) Part II, III and IV(A) of the Gazette No. 2180 of 12.06.2020 were not published.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,181 – 2020 ජූනි මස 19 වැනි සිකුරාදා – 2020.06.19
No. 2,181 – FRIDAY, JUNE 19, 2020

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

| | PAGE | | PAGE |
|-----------------------|------|---|------|
| Posts - Vacant | 770 | Examinations, Results of Examinations &c. ... | 771 |

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 10th July, 2020 should reach Government Press on or before 12.00 noon on 26th June, 2020.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2020.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

RULES AND INSTRUCTIONS FOR EXAMINATION CANDIDATES

All examination candidates are bound to act in compliance with the provisions of the Public Examinations Act, No.25 of 1968 which was amended by No.19 of 1976 and other rules and regulations imposed from time to time.

The following conditions and restrictions are hereby imposed through the Sentence No. 20 of the Public Examinations Act, No.25 of 1968 which was amended through No.19 of 1976 as per the powers assigned to the Commissioner General Examinations.

All examination candidates are bound to abide by the rules given below and a candidate who violates any of these rules is liable to one or more of the following penalties mentioned below at the discretion of the Commissioner General of Examinations.

- I. Debaring to appear for the whole examination or part of it which was under investigation.
- II. Disqualifying from one subject or from the whole examination which was under investigation.
- III. Imposing lifetime ban for all the examinations conducted by the Department of Examinations, Sri Lanka.
- IV. Debarment from appearing for examinations conducted by the Department of Examinations, Sri Lanka for a certain period of time.
- V. Issuing a letter with suspended debarment of examination.
- VI. Suspension of the certificate for a specific period.
- VII. Handing over the examination candidate to the police to file a criminal case under the Public Examinations Act or complaining the police regarding such act.
- VIII. When the examination candidate is a government employee, reporting the appointing authority of such examination candidate (to take disciplinary actions) regarding the conduct of such examination candidate.

The Commissioner General of Examinations reserves himself the right to take actions with respect to such examination candidate prior to, during or after the examination or at any stage. His decision with respect to that should be deemed final.

1. Every examination candidate should act in the examination hall and at the examination premises in such a manner that any disturbance or obstruction should not take place for the examination supervisor and his staff as well as for other examination candidates. Moreover, examination candidates should not vandalize the property of the examination premises or damage the private property of the examination staff.

2. Examination candidates should act in compliance with the instructions given by the examination supervisor and his staff when the examination is in progress and before the commencement of the examination as well as immediately after the end of the examination.

3. No examination candidate will be admitted to the examination hall after the lapse of half an hour subsequent to the commencement of the question paper at an examination. Also, no examination candidate will be permitted to leave the examination hall until the examination ends. Actions should be taken to participate for practical tests or oral tests on time.

4. Every examination candidate should sit on the seat reserved for him/her bearing the respective Index Number and not any other seat. Unless with the special permission of the examination supervisor, no candidate should change his/her seat. The occupation of a seat other than the one assigned to him/her is liable to be considered as an act committed with dishonest intention.

5. Absolute silence should be maintained in the examination hall. A candidate is forbidden to speak to or to exchange messages or to have any dealing with any person within or outside the examination hall for any matter other than a member of the examination hall staff.

6. Since the answer script of an examination candidate will be solely identified through the candidate's Index Number, it is completely prohibited to write one's name on the answer script, put a certain mark or note to distinguish the answer script, write indecent or unnecessary things on the answer script and attaching currency notes with the answer script. Further, writing other examination candidate's Index Number on one's answer script could be considered as an attempt to commit a dishonest act. Answer scripts bearing Index Numbers those are difficult to decipher are liable to be rejected.

7. Examination candidates should not write on question paper or desk or any other place except on the papers (papers given to answer with the invigilator's short signature and the date with regard to the day on which the examination is conducted) supplied at the examination hall. Acting non-compliance with these instructions will be considered as an act committed with dishonest intention.

8. Any paper or answer books supplied to examination candidates should not be torn up or crushed. Each and every sheet of paper used for rough work should be clearly crossed out and attached to the answer script or submitted with the answer script at the end of the examination or the candidate should do the needful as per the given instructions. It is forbidden to take out anything written inside the examination hall. If a question has been answered twice in two different places, the unnecessary answer should be clearly crossed out.

9. It is forbidden to take out the papers or any other material supplied to answer at the examination out of the examination hall. All such materials are belonged to the Commissioner General of Examinations and breach of this rule will be considered as a punishable act.

10. When examination candidates appear for the examination in the examination hall, they should not keep in their possession or by their side other note books, papers with notes or paper pieces except the stationery supplied to them for answering at the examination and the materials which were authorized in written for each examination. Also, keeping mobile phones, electronic communication instruments/ devices in one's possession or by one's side and obtaining assistance from external parties through such instruments/devices and sending information to other parties and social media while the examination is in progress are considered to be dishonest acts and punishable offences.

11. In case electronic communication instruments/devices are revealed to be used for the purposes mentioned in the above paragraph no. 10, such instruments/devices will be taken into the custody of the Commissioner General of Examinations until the investigations are concluded.

12. After sitting in the examination hall, an examination candidate is strictly forbidden to keep any unauthorized material or instrument in his/her possession prior to the examination or when the examination is in progress. In case the supervisor or the examination staff orders, each candidate is bound to declare everything he/she has with him/her and get them

checked. Breach of these requirements should be considered as an attempt to commit an act of dishonesty.

13. It is an offence, in case a candidate copies or attempts to copy from the answer script of another candidate or a book or a script or a paper containing notes or through signals or any other source or acts dishonestly. Also, helping another candidate and getting help from another candidate or a person or exam staff are also offences and every completed answer sheet should be kept underneath the sheet on which the answer is being written. Writing papers should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the examination hall even for a brief period during the course of the paper after the commencement of the examination. However, in case an examination candidate needs to leave the examination hall to use the lavatory/ urinal, the candidate will be permitted to go outside for a brief period under the surveillance of an officer belongs to the assistant staff of the examination supervisor. He/ She shall be subject to search before leaving the examination hall as well as when re-entering it.

15. Impersonation before commencement of answering at the examination hall or after, is a punishable act. Tampering with identity cards or presenting false identity cards is considered to be an act of dishonesty.

16. Assistance given to a candidate in an improper and dishonest manner by a candidate or a person, who is not a candidate, is considered to be a serious offence.

17. Examination candidate should adhere to the following instructions.

- I. Every examination candidate should take actions to get the signature in their admission paper attested and get the subjects amended prior to the examination, after inquiring the Department of Examinations, Sri Lanka in case there is any discrepancy between the subjects applied and the subject indicated in the admission paper.
- II. It is appropriate to arrive the examination hall, half an hour prior to the commencement of the examination and if you are not quite certain of the location of the examination hall, make inquiries on a day prior to the date of examination and be sure of its exact location.
- III. Candidate should produce their identity cards and get their identities confirmed at every paper they sit when appearing for the examination.
 - (a) Actions will be taken to cancel the candidature in case a candidate fails to produce the identification documents at the examination hall and in case a candidate forgets to bring such documents into the examination hall, that fact should be brought to the notice of the supervisor and arrangements should be made to produce them before the examination ends.
 - (b) Every candidate should be in the examination hall during the examination period in such a way that his/her face should be clearly recognizable to display his / her identity in a clearly visible manner.
- IV. Examination candidates should keep their ears openly and in a clearly visible manner so as to confirm that they are not using electronic communication instruments/ devices like Bluetooth.
- V. No paper other than those issued at the examination hall should be used for answering questions. Excess paper and other materials should be left on your desk in good condition in a reusable manner.
- VI. Examination candidates should bring their own pens, pencils, erasers, foot rulers, geometrical instruments, boxes of coloured pencils and boxes of coloured chalks, etc.
- VII. When you start answering, you should promptly write down the Index Number clearly on the answer book used and each sheet of paper. Write answers clearly and legibly on both sides of the paper. You should leave at least a single blank line after providing the answer to a part of a question before starting to answer the next part of such question. You should provide answers in a fresh page for each question.
- VIII. The left-hand margin of the answer sheet is set apart to enter the question number. Since the right-hand margin is reserved for the examiner's use, nothing should be written there. Actions should be taken to number the questions you answered correctly as incorrect numbering leads to confusion.
- IX. When mathematical questions are answered, give all details of calculations and any rough work in their serial order as part of the solving of the sum. The sketches and diagrams drawn in the relevant places should be accurate and sufficiently large.
- X. You should read carefully the instructions given at the head of the questions paper with regard to the compulsory questions and the other questions which should be selected. Marks will not be granted for answers provided disregarding the given instructions in the question paper.
- XI. At the end of answering for each question, in addition to the answer book used, the answer sheets should be collected according to the page number and then should be tied/ attached at the top left-hand corner in a non-detachable manner. Make sure whether you have attached all the answer sheets prior to handing over the answer script. Any answer sheet taken out of the examination centre will not be evaluated after the handing over of such answer scripts.
- XII. Your answer script should be handed over to the examination supervisor or to an officer of his/her staff. You should remain in your seat until the answer scripts are collected. Failure to do so may result in the loss of your answer script and your being treated as an absentee for a certain subject.
- XIII. If it becomes necessary for you to speak to the examination supervisor or an officer of his/her staff due to a certain matter, you should sign him by tapping two times on the desk without disturbing others.

Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka,
Pellawatta,
Battaramulla.

Posts – Vacant

BHIKSU UNIVERSITY OF SRI LANKA, ANURADHAPURA

Invitation for Applications/Nominations Post of Mahopadyaya (Vice-Chancellor)

IN pursuance of the Buddhasravaka Bhiksu University Act, No. 26 of 1996 and the amendment of Act, No. 15 of 2012, and provisions of the University Grants Commission Circular No. 02/2020 of 04th May 2020 applications or nominations for the post of the MAHOPADYAYA are invited from the qualified Bhikkus who have possessed the following qualifications.

01. Post-graduate degree in Buddhist Studies or in any other subject connected thereto from a recognized university on a research done within a period of not less than two years.
02. Ten years of experience in the field of teaching.
03. Possess a good knowledge of oriental languages.
04. Shall be a disciplined Upasampada Bhikku who has completed twenty years after Upasampada.

The Mahopadyaya shall be appointed for the period of three (03) years. He shall be a full time officer of the University and the Chief Executive Officer and the Chief Academic Officer thereof. The Mahopadyaya shall be ex-officio member of the Uththarithara Sabawa and ex-officio member and Chairman of both the Council and the Senate. He shall be responsible for the maintenance of discipline within the University. The Mahopadyaya shall be the Accounting Officer of the University, who shall comply with any determination or directive of the Council. It shall be the duty of the Mahopadyaya to give effect or to ensure that effect is given to the decisions of the Council and of the Senate. The Mahopadyaya shall hold office for a term of three years or until he completes his sixty fifth year whichever event occurs earlier.

The applicants/nominees should be citizens of Sri Lanka and shall be less than 63 years of age to the application closing date.

The Mahopadyaya is eligible to be placed on the highest salary scale of the University and be paid other allowances approved by the government and the University Grants Commission. He will also be provided an official vehicle with fuel allowance and residential facilities in the University premises.

The following documents should accompany with the application/nominations :

- (i) A completed Curriculum vitae of applicant/nominee including date of birth.

- (ii) A personal statement of vision for the development of the University and a brief account of what the applicant/nominee expects to achieve if appointed to the post of Mahopadyaya.
- (iii) A letter of consent from the nominee in case of a nomination.
- (iv) A letter from the employer indicating whether the applicant/nominee could be released in the event of his appointment to the post in case of the applicant/nominee serving in public service, Corporations, Statutory bodies and Higher Educational Institutions other than the Bhiksu University of Sri Lanka.
- (v) Where the incumbent Vice Chancellor is an applicant or had held the post of Vice Chancellor of the University before, such an applicant should also give a report highlighting accomplishments during his first period of the office.

The Council shall recommend three names from among Bhikku applicants/nominees who possess the qualifications specified above and in the order of marks obtained by the candidate and submit those names to the Uththarithara Sabawa and the Uththarithara Sabawa then shall select and recommend the name of one Bhikku applicant to the H. E. President through the Hon. Minister.

The candidates short listed by the Evaluation Committee and approved by the Council shall be invited for a brief presentation of minimum ten (10) minutes duration but not exceeding fifteen (15) minutes to the University Council.

Applications/Nominations should be addressed to the "Registrar, Bhiksu University of Sri Lanka, Puttalam Road, Anuradhapura" and sent under registered cover or hand delivered to reach him on or before 3.00 p. m. on 30th June, 2020.

The envelope containing application/nomination with relevant materials must be marked "Post of the Mahopadyaya" on its top left-hand corner.

Applications received after the closing date and incomplete will not be entertained.

The previous paper advertisement published on the 01.03.2020 in this connection is hereby rescinded.

U. D. DODANWALA,
Registrar and Secretary to the Council,
Bhiksu University of Sri Lanka.

28th May, 2020.

06-269

Examinations, Results of Examinations & c.

TELECOMMUNICATIONS REGULATORY COMMISSION OF SRI LANKA (TRCSL)

Examination for the Issue of Amateur Radio Operator's License by the TRCSL - 2020

1. CATEGORIES of Amateur Radio Operator's License :

- (a) Amateur Radio Operator's Advanced Class License,
- (b) Amateur Radio Operator's General Class License,
- (c) Amateur Radio Operator's Novice Class License.

2. *Minimum Entry Requirements.*– Every candidate entering for the examination must be fourteen (14) years of age or over on the closing date of applications.

3. *Scheme of Examination :*

- (a) *Advance Class.*– The examination consists of two parts :

Part 1:- Two (2) compulsory written papers to be undertaken at one sitting :

Paper I - Advance Electrical Technology and Radio Communications (3 hours) ;
Paper II - Licensing Conditions, Operating Practices and Procedures (2 hours).

Part 2 :- Practical Morse Code Test (05 words per minute).

- (b) *General Class.*– The examination consists of two parts. Two (2) compulsory written papers to be undertaken at one sitting :

Paper I - Fundamentals of Electricity and Radio Communications (2 hours) ;

Paper II - Licensing Conditions, Operating Practices and Procedures (1 hour).

- (c) *Novice Class.*– The examination consists of two parts. Two (2) compulsory written papers to be undertaken at one sitting :

Paper I - Basic Electricity, Radio and Electronic Theory (2 hours) ;

Paper II - Licensing Conditions, Operating Practices and Procedures (1 hour).

4. *Conditions of Examinations.*– The following conditions shall apply to all categories of Amateur Radio License Examinations :

- (i) To pass the examination, the candidates should pass all papers of the examination and minimum pass mark is 50% for each paper.
- (ii) Candidates must pass the two (2) written papers of the examination at the same sitting.
- (iii) Only those candidates who pass Part 1 of the examination will be allowed to appear for Part 2 (Morse test) in case of Advanced class.

5. *Medium of Examination.*– The examination will be conducted in English Medium only.

6. *Examination Fees.*– Applicants who conform to the requirements of the examination are required to remit the examination fees mentioned in this notification to the "Telecommunications Regulatory Commission of Sri Lanka". If further information in this regard is required, the applicants are requested to write to the TRCSL.

The examination fee is payable either by cash or Debit/Credit (Master and Visa) card Bank draft from any Bank drawn in the name of the "Telecommunications Regulatory Commission of Sri Lanka". The entry form must be sent by recorded delivery on registered post or delivered by hand. Official receipts must be retained as TRCSL will not consider any claim that form has been overlooked or lost unless proof of posting of delivery is produced.

Fees are not refundable or cannot be transferred from one examination to another at a later date. Any candidate who withdraws his application or cannot appear for the examination due to any reason whatsoever will be required to pay approximate examination fee for any subsequent entry.

| Category of Examination | Fee for Part 1 | Fee for Part 2 |
|-------------------------|----------------|----------------|
| Advance Class | 250.00 | 125.00 |
| General Class | 125.00 | - |
| Novice Class | 125.00 | - |

Note.– Excluding Government Taxes and Levy.

7. *Closing Date of Application.*– The examination will be held once a year. The date of examination will be informed by the Commissioner of Examinations. Applications must be made on the appropriate entry form obtained from the

under mentioned office, completed, and submitted to the address given below on or before the closing date mentioned below :-

Director General,
TRCSL,
No. 276, Elvitigala Mawatha,
Colombo 08.

Category of License *Last Date of Entry*

| | | |
|----------------|---|------------|
| Advanced Class | } | 31.07.2020 |
| General Class | | |
| Novice Class | | |

Note : Application format available at <http://www.trc.gov.lk/downloads/applications.html/>

8. *Attestation.*– Candidate's signature must be attested by one of the following :

A Justice of Peace, Commissioner of Oaths, an Attorney-at-Law and Notary Public, Commissioned Officer of the Army, Navy or Air Force, *Gazetted* Officer of the Police, a person holding a permanent post in the State Service drawing a consolidated salary of not less than Rs. 493,920 per annum. All other applications will be rejected.

9. *Identification of Candidates.*– A candidate will be required to prove his/her identity in the examination and for this purpose any of the following documents will be accepted :

- A valid Identity Card issued by the Postmaster - General ;
- A valid Passport ;
- An Identity Card issued by the Department of Registration of Persons.

All candidates are required to act in conformity with the Provisions of the Examination Act, No.25 of 1968.

Any matters which has not been provided for under these Rules and Regulations will be settled at the discretion of the Director-general of Telecommunications.

Director General,
TRCSL.

No. 276, Elvitigala Mawatha,
Colombo 08,
08th June, 2020.

06-154

MINISTRY OF HEALTH & INDIGENOUS MEDICAL SERVICES

DEPARTMENTAL EXAMINATION FOR PRELIMINARY GRADE MEDICAL OFFICERS AND DENTAL SURGEONS – MARCH, 2020

IT is hereby notified that the Departmental Examination should be passed by Medical Officers in Preliminary Grade before promotion to Grade II, By Dental Surgeons before confirmation in the Service and by the Medical officers in Administrative Grade or Specialist Grade who have not completed previously this Departmental Examination during a period of two years from the date of appointment to such post as per Section 08 of the Medical Service Minute of Sri Lanka in the Health Services published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1883/17 of 11.10.2014, will be held on 26.07.2020 in Sinhala, Tamil and English medium. The venue and the time of the examination will be notified along with the Admission Card.

02. *Qualifications.*– Medical Officers in the Preliminary Grade who have not completed the relevant examination and Dental Surgeons who are not confirmed in the service can apply for this examination. Medical officer appointed to a post in the Administrative Grade or Specialist Grade previously without having completed this examination also can apply for the above Examination.

03. *Applications.*– Applications that should be prepared by the candidates as per specimen shown at the end of this circular must be handed over to the Head of the institute on or before 25.06.2020. The applications that are certified as all the eligibilities have been fulfilled, should be forwarded to the Director (Examinations), Ministry of Health and Indigenous Medical Services, “Suwasiripaya”, No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 30.06.2020 through their Heads of Institutions. **And only the officers who have satisfied qualifications as at 30.03.2020 should apply for this.** The Head of Division should certify the accuracy of contents in each application. Two self addressed envelopes in the size of 9" x 4" inches, affixed with stamps to the value of Rs. 45.00 should be sent along with the application. (Candidates can write their official or private address). Applications which are received late, incomplete or inaccurate will be rejected.

Note.– **The application should be prepared using an A4 paper based on the specimen form of the application so as to recommended from 01 to 04(e) on the first front page and from 04(f) to 09 on the second page. Applications which do not conform to above will be rejected any information.**

04. *Examination fees :*

- (i) Candidates who sit the examination for the first time need not pay examination fees. However, in every subsequent sitting they should affix stamps to the value of Rs. 25 per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- (ii) The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.

05. *Admission to the Examination:*

- (i) Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination Centre. Otherwise they will not be allowed to sit the examination.
- (ii) Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted :
 - (a) National Identity Card ;
 - (b) A formal identity card issued by the Ministry of Health or a relevant institution ;
 - (c) Valid Driving License ;
 - (d) Valid Passport.
- (iii) If you did not receive your admission card due to any unavoidable reason you can trace your examination centre and the index number through the web site ; If you were able to trace your examination centre and the index number as mentioned above you are permitted to be presented at the examination centre in the web site together with a letter attesting your signature by your immediate superior officer and sit the examination by establishment of your identity. The applicants who have received the admission card should certify their signature and should be bought. The applicants who have obtained the certification on their signature will not be entitled to face the examination.
(Web site : www.health.gov.lk).

06. *Scheme of the Examination.*– The examination consists of four parts that is three written essay type question papers and a Sinhala/Tamil oral test. Each part carries 100 marks. A minimum of 50 marks should be obtained for each part to pass the examination and this examination could be completed in one sitting or appearing for the parts of the examination in several sittings. At the first attempt officer should appear for all relevant subjects.

07. *Syllabus of the Examination :*

7.1 *Written Examination :*

7.1.1 *Establishments Code Questions Paper :*
Duration 02 hours. Should answer five (05) out of eight (08) questions.

Syllabus :

- (i) General Regulations of the Department of Health Services in Health Ministry ;
- (ii) Orders and Regulations of the Public Service Commission ;
- (iii) Establishments Code :
Part I - Chapters VI, VII, VIII, IX, XII, XIII, XIV, XV, XVI, XVII, XVIII, XXIII, XXIV, XXV, XXVI, XXVII, XXVIII, XXX, XXXI, XXXII

Part II - Chapters XLVII and XLVIII ;

7.1.2 *Administration of Hospitals and Dispensaries Questions Paper :*

Duration 1 1/2 hours. Total marks 100. Should answers four (04) questions out of seven (07) questions.

Syllabus :

Health Manual :

- (i) Administration of Hospital and Public Health,
- (ii) Management of Laboratory Services,
- (iii) Management of Drugs.

7.1.3 *Accounts Questions Paper :*

Duration 02 hours. Should answers 04 questions out of 07 questions.

Syllabus :

- (i) Regulations of Stores Accounts of the Department of Health Services ;
- (ii) Sections of Finance in the Manual of the Department of Health Services ;
- (iii) Financial Regulations relating to the daily routine duties of a Medical Officer of Health -
 - Chapter I - F. R. 1, 2, 78.
 - Chapter II - F. R. 90, 91, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 113, 115, 118, 119.
 - Chapter III - F. R. 124, 125, 126, 127, 128, 131, 133, 134, 135, 136, 137, 138, 139, 140, 142, 143, 151, 152, 154, 155, 156, 189.
 - Chapter V - F. R. 200, 201, 215, 225, 238, 245, 255, 257, 260.
 - Chapter VI - F. R. 380, 381, 382, 383, 384, 385, 386, 388, 389, 390, 391, 392, 393 394.
 - Chapter VII - F. R. 488, 493.
 - Chapter XIII - F. R. 715, 716, 756, 757, 758.

Procurement Guideline :

- Chapter 1 - All Sections
- Chapter 2 - Section number - 2.3, 2.4, 2.5, 2.6, 2.7, 2.8.
- Chapter 3 - Section number - 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9.

7.2 *Viva Voce* - Sinhala/Tamil : This oral test is conducted by the staff officers of the Departmental to measure the proficiency in Sinhala/Tamil. Ability of the Sinhala medium officers to communicate in Tamil medium and the ability of the Tamil medium officers to communicate in Sinhala medium regarding the matters that arise while discharging their normal duties is tested. Duration 10 minutes.

08. *To follow the regulations related to Examination Procedure.*- Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones and the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular to the notice of all relevant officers in your Division/Specialized Campaign/Institution. The information is also available in the Web Site - www.health.gov.lk

N.B.– In case of any inconsistency between the texts Sinhala, Tamil and English the text in Sinhala language shall prevail.

Dr. S. H. MUNASINGHE,
Secretary,
Ministry of Health and Indigenous Medical Services.

Ministry of Health and Indigenous Medical Services,
“Suwasiripaya”,
No. 385, Ven. Baddegama Wimalawansa Thero Mawatha,
Colombo 10,
10th June, 2020.

For Office Use Only

Specimen Form of Application

DEPARTMENTAL EXAMINATION FOR PRELIMINARY GRADE
MEDICAL OFFICERS AND DENTAL SURGEONS - MARCH, 2020

01. (a) (i) Full Name of the Applicant (In Sinhala) :_____.

(ii) Full Name of the Applicant (In English Capitals Block Letters) :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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| | | | | | | | | | | | | | | | | | | | |

(iii) Name with initials (In Sinhala) :_____.

(iv) Name with initials (In English Block Letters) :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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| | | | | | | | | | | | | | | | | | | | |

(b) (i) Designation (Please mark (✓) in relevant cage) :

(i) Medical Officer

(ii) Dental Surgeon

(ii) Date of Internship Appointment :_____.

(iii) Date of appointment to the Preliminary Grade/Grade II :_____.

02. Subjects offered (Mark ‘✓’ within the cages against the subjects you offer in this Examination. Mark “X” against the subjects not offered) :

Admin. of Hospitals and Dispensaries Establishments Code Accounts

Sinhala *Viva Voce* Tamil *Viva Voce*

03. Medium you sit for the examination (Mark ‘✓’ in relevant cage)

Sinhala : English : Tamil :

04. (a) (i) Present Station :_____.

(ii) This Institution belongs to : Line Ministry

Provincial Council

(b) (i) If Provincial Council mention Province :_____.

(ii) District of the Present Station :_____.

(c) Mobile Telephone No. :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

(d) National Identity Card No. :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

(e) Please mark “✓” in the relevant cage of the examination centre you prefer out of the following centers. (If any or several examination centres, out of those given below, would be cancelled due to a departmental requirement or due

to absence of a sufficient number of candidates. In such an instance, the candidates already attached to such centers would be re-attached to a closest examination centre or to another centre as decided by the Director General of Health Services).

| | | | | | | | |
|------------|--|--------------|--|------------|--|-------------|--|
| Colombo | | Kandana | | Hambantota | | Ampara | |
| Kaluthara | | Galle | | Badulla | | Vavuniya | |
| Kurunegala | | Anuradhapura | | Rathnapura | | Polonnaruwa | |
| Kandy | | Batticaloa | | Jaffna | | Trincomalie | |

(f) Whether two self-addressed envelopes in the size of 9x4 inches with stamps affixed to the value of Rs. 45.00 has been attached to the application to post the Admission Card? :_____.

(g) (i) Postal Address to post the Admission Card (In Sinhala) :_____.

(ii) Postal Address to post the Admission Card (In English) :_____.

05. (a) Whether you sit for the examination for the first time :_____.

(b) If not so, have you affixed stamps to the application? :_____.

Stamp Cage

06. *Certificate of the Candidate :*

(i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and, I need not affix stamps since, I sit the Examination for the first time/have affixed stamps to the value of Rs. since, I repeat the Examination,* and the stamps affixed by me to the application are genuine and not used.

(ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health and Indigenous Medical Services for the conduct of this Examination and if, I was found ineligible in accordance with the scheme of the Examination, I agree with whatever decision taken for the cancellation of my candidature.

_____,
Signature of the candidate.

Date :_____.

07. *Certification of the officer who handle the Personal File :*

I certify that this application was handed over to me before the closing date and particulars furnished by the applicant in this application are true and accurate according to the particulars in the personal file and a copy of this application is attached to the personal file.

_____,
Name and Signature.

Date :_____.

08. *Certification of Head of Institution :*

I certify that Mr./Mrs./Miss serves as a in this institution, and the particulars furnished by him/her in the application are correct according to the particulars in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit this examination and he/she placed his/her signature in my presence.

_____,
Signature of the Head of Institution.
(Rubber Stamp)

Date : _____.

09. *Certificate of the Head of Decentralized Unit/ Specialized Campaign :*

Mr./Mrs./Miss serves as a Medical Officer/Dental Surgeon in my Division/ Campaign* and the particulars furnished by him/her* in the Application are correct in accordance with the particulars available in his/her* personal file and he/she* is eligible to sit for the Examination.

_____,
Signature of Head of Decentralized Unit/
Specialized Campaign (Frank/Rubber Stamp).

Date : _____.

(* - Delete words which are inapplicable)

06-214

**HEALTH SERVICE COMMITTEE OF PUBLIC
SERVICE COMMISSION**

Ministry of Health and Indigenous Medicine

**CALLING APPLICATION FOR PROMOTION OF
OFFICERS IN SRI LANKA AYURVEDIC MEDICAL
SERVICE TO SUPRA GRADE**

APPLICATIONS are called from Ayurvedic Medical Officers serving at the line Ministries/ Provincial Council/ Local Government Institutions who have satisfied following qualifications as per the Service Minute of

Sri Lanka Ayurvedic Medical Service published by the Gazette extraordinary No 924/2 dated 20th May 1996, to be promoted to 16 vacancies of Supra Grade of Sri Lanka Ayurvedic Service as at 01.07.2017.

01 *Qualifications :*

1.1 Medical Officer category at Department of Ayurveda:

- (a) Shall have experience in Hospital Administration for not less than three (03) years: and
- (b) Shall have completed a satisfactory period of eight (08) years in Grade Two of Medical Officer category in Department of Ayurveda, and
- (c) Shall have obtained a certificate from a recognized university or a post graduate institute having completed a Post Graduate Diploma Course as mentioned in Appendix II of the Minute of Sri Lanka Ayurvedic Medical Service or any other higher educational qualification.

1.2 Medical Officer (Research) category at Department of Ayurveda:

- (a) Be an officer of Grade One in Medical Officer (Research) Category at Ayurveda Research Institute
- (b) Shall have obtained a Post Graduate certificate from a recognized University or a Post Graduate Institute recognized by the Government, as mentioned in Appendix III of the Minute of Sri Lanka Ayurvedic Medical Service.

Or

- (c) Shall have completed a satisfactory period of eight (08) years in Grade Two of Medical Officer category in Ayurveda Research Institute, and
- (d) Shall have obtained a Post Graduate certificate from a recognized University or a Post Graduate Institute recognized by the Government, as mentioned in Appendix III of the Minute of Sri Lanka Ayurvedic Medical Service,

Or

(e) Shall have completed a satisfactory period of fifteen (15) years as a doctor in public or provincial public service:

or Shall have completed a satisfactory period of fifteen (15) years as a doctor in public and provincial public service: and

(f) Shall have obtained a Post Graduate certificate from a recognized University or a Post Graduate Institute recognized by the Government, as mentioned in Appendix III of the Minute of Sri Lanka Ayurvedic Medical Service

and

(g) Shall be a medical officer with outstanding experience in Ayurveda research.

1.3 Medical officer (education) category at National Institute of Indigenous Medicine:

(a) Shall be an officer in Grade One of Medical Officer (education) category at National Institute of Indigenous Medicine: and

(b) Shall have obtained a Post Graduate certificate from a recognized University or a Post Graduate Institute recognized by the Government, as mentioned in Appendix III of the Minute of Sri Lanka Ayurvedic Medical Service.

Or

(c) Shall have a satisfactory service period of eight (08) years in Medical officer (education) category at National Institute of Indigenous Medicine:

Or

(d) Shall have completed a satisfactory period of fifteen (15) years as a doctor in public or provincial public service:

or Shall have completed a satisfactory period of fifteen (15) years as a doctor in public and provincial public service: and

(e) Shall have obtained a Post Graduate certificate from a recognized University or a Post Graduate Institute recognized by the Government, as mentioned in Appendix III of the Minute of Sri Lanka Ayurvedic Medical Service, and

(f) Shall be a medical officer with sufficient experience in teaching

02. Promotions of three (03) Medical Officer categories in Sri Lanka Ayurvedic Medical Service are made only to fill existing vacancies in the number of posts approved by the annual estimates.

2.2 When the vacancies of the approved number of posts are filled, the promotions are made to be effective from 01st of January or 01st of July in every year.

Note: Special consideration shall be given for Seniority and experience.

03. Number of vacancies are 16.

(i) Since promotions are made to posts in Supra Grade fallen vacant in every six months from 01.07.2014 to 01.07.2017 (ex. As at 01.07.2014, as at 01.01.2015, as at 01.07.2015 etc.) the Ayurvedic Medical officers who satisfy the qualifications on such dates can apply for the promotions.

(ii) Ayurvedic Medical Officers who have satisfied above qualifications at the time of retirement, can also apply.

04. Applications prepared in line with the format given herein (application can also be downloaded at www.ayurveda.gov.lk) shall be sent to reach Commissioner for Ayurveda, Department of Ayurveda, Navinna, Maharagama on or before 10.07.2020. The words “Calling for Applications to promote Officers in Sri Lanka Ayurvedic Medical Officers to Supra Grades should be indicated on the top left hand corner of the envelope.

05. The initial salary step of a post in Supra Grade is the 20th salary step of SL-1-2006 in accordance with Public Administration Circular No 6/2006 (Rs.2,935-10x645- 8x790- 17x1,050- Rs. 53,555) and the officers who are promoted to supra grade after 01.01.2016 shall be entitled for the 20th salary step of SL-1-2016 (Rs. 47,615-10x1,335- 8x1,630- 17x2,170- Rs. 110,895) as per the Public Administration Circular No. 03/2016.

06. The mark scheme of the interview held for the promotion of officers in Sri Lanka Ayurvedic Medical Service, shall be as follows :

6.1 *Period of Service* : (Max.50 Marks)

03 marks for each year in Grade II which exceeds the minimum period of service mentioned under

01 above and 05 marks for each year served in Grade I.
(When marks are given for seniority, provisions in Public Service Commission Circular No. 01/2019 shall be followed for a period less than one year to allocate marks proportionately)

6.2 Additional Educational Qualifications:
(Max. 15 Marks)

For post graduate qualifications obtained from a local/foreign university or local/foreign post graduate institute recognized by the government on any of the subjects included in the Minute of Ayurvedic Service,

- (a) Post Graduate Diploma mentioned in the Service Minute - 05 Marks
- (b) Master of Science in a subject related to Ayurveda Medicine - 08 Marks
- (c) M.Phil/ MD in a subject related to Ayurveda Medicine -
(Not obtained the certificate of academic board) - 10 Marks
- (d) M.Phil/ MD in a subject related to Ayurveda Medicine - (Obtained the certificate of academic board) - 15 Marks

Note: i. Marks are allocated for post graduate qualifications mentioned above obtained from a local/foreign university or local/foreign post graduate institute recognized by the government on any of the subjects included in Appendix II or III of Minute of Ayurvedic Service.

ii. No marks shall be allocated for educational qualifications considered under qualifications in 01 above.

6.3 Statements: (Max. 10 Marks)

For journals/books/publications at international/national level which are published for the progress of the field of Ayurveda Medicine and recognized by the Ayurvedic Medical Council

- (a) For scholarly researches/publications in journals at international level (05 marks for each and maximum 10 marks) or

(b) For a scholarly book published with relevance to Ayurveda field (05 marks for each and maximum 10 marks) or

(c) For research articles relevant to the field with not less than 500 words published in journals/publications/newspaper at national level (mark for each and Maximum 10 marks)

Note:

- i. For the publications published with the participation of a few authors, the contribution of the applicant shall be clearly mentioned and the marks shall be given proportionate to the contribution made.
- ii. Publications which are with same or similar conclusions made on the basis of same data/research shall not be considered separately. At such occasions, only one publication shall be considered for marks.
- iii. Publications mentioned above shall be submitted to a committee of experts at the Ministry of Health and Indigenous Medicine to examine the relevance/ suitability to the field and the marks are given on the recommendations received.

6.4 Training (Maximum 15 Marks)

- (a) Training courses held for not less than 02 weeks on hospital management relevant to local/foreign Ayurveda field (01 Mark for each and maximum 15 marks) or
- (b) Experience in a post relevant to Ayurveda Service Management where the officer was appointed formally by the Appointing Authority to act in the post (03 marks for each year and Maximum 15 marks)

6.5 Other Qualifications : (Max. 10 Marks)

- (a) Course on Second Language (Maximum 2.5 marks)
- (b) Course on Link Language/International Language (Maximum 2.5 Marks)
- (c) Course on Management (Maximum 2.5 Marks)
- (d) Course in Information Technology (Maximum 2.5 Marks)

Note :

- I. For a full time/part time Diploma with not less than 450 hours relevant to the fields mentioned above - 2.5 Marks.
For a Full time/part time Diploma course with not less than 150 hours - 1.5 Marks
A Certificate course not less than 03 months - 0.5 Marks
- II. Marks shall only be given for the highest qualification mentioned above and the maximum marks to be obtained under other qualifications shall be 10.

07. *Method of Selection.*– Applicants who secure the highest marks in accordance with the marking scheme mentioned above shall be promoted to Supra Grade after verifying the educational and professional certificates, seniority, service experience and training certificates and documents of the applicants who have completed basic qualifications.

08. The decision of the Health Committee of the Public Service Commission shall be the final with regard to any matter not covered by this notification. Further, in the event of any inconsistency between the Sinhala, Tamil and English text of this Examination Notification, the Sinhala text shall prevail.

On the order of the Public Service Commission,

S. H. MUNASINGHE,
Secretary,
Ministry of Health and Indigenous Medical Services.

In Colombo,
28th May, 2020.

SPECIMEN APPLICATION

APPLICATION FOR PROMOTION OF OFFICERS IN SRI LANKA AYURVEDIC MEDICAL SERVICE TO SUPRA GRADE

01. Name with Initials : _____.
02. Full Name : _____.
03. Date of Birth : _____.
04. National Identity Card : _____.
05. Contact No.:
06. Address of the Current Service Station : _____.
07. (i) Have you been confirmed in Service ? : _____.
- (ii) Date of Confirmation in Service : _____.
08. (i) Current Post and Grade:
- (ii) Date of Appointment to relevant Grade:
- (iii) Period of Service in the relevant Grade:
- (Years) : _____ (Months) : _____ (Days) : _____.
09. Educational Qualifications relevant to the field :

| <i>Institution</i> | <i>Name of the Course</i> | <i>Stream (As per Appendix II/III of the Minute of Sri Lanka Ayurvedic Medical Service)</i> | <i>Duration</i> | <i>Date of Completion (Including the training period)</i> |
|--------------------|---------------------------|---|-----------------|---|
| | | | | |
| | | | | |

10. Other Educational Qualifications :

| <i>Institution</i> | <i>Name of the Course</i> | <i>Duration</i> | <i>Date of Completion (Including the training period)</i> |
|--------------------|---------------------------|-----------------|---|
| | | | |
| | | | |

11. Publications by the Officer in the field relevant to the post :

- (i)
(ii)

12. Language Proficiency:

- (i) Second Language Proficiency (Sinhala/ Tamil) Year :
(ii) Link Language Year :

13. Particulars of No Pay Leave, if any:

| <i>Reason for obtaining</i> | <i>Period of Leave</i> | | <i>Number of leave taken</i> | | |
|-----------------------------|------------------------|-----------|------------------------------|-----------------|---------------|
| | <i>From</i> | <i>To</i> | <i>Years :</i> | <i>Months :</i> | <i>Days :</i> |
| <i>No Pay Leave</i> | | | | | |

14. Have you ever been subjected to disciplinary action during the period of service? (If yes,) :

| <i>Disciplinary Decision</i> | <i>Period of offense committed as per the charge sheet</i> |
|------------------------------|--|
| | |
| | |

I declare that the particulars given above are true and correct. I hereby certify that I agree to all service terms and conditions mentioned in the Circular of calling applications.

_____,
Signature of the applicant.

Date : _____.

15. Recommendation of the Head of the Institution :

The application to be promoted to Supra Grade of Sri Lanka Ayurvedic Medical Service, submitted by Mr/Mrs/ Miss..... is hereby forwarded and I certify that the particulars mentioned therein are correct and that disciplinary actions have/have not been taken against the officer within the preceding 05 years.

_____,
Signature and the Official Frank of the Head of the Institution.

Date : _____.

Applications which are not in accordance with the specimen application shall be rejected without notice.

06-258