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 முழுப் பதிப்புரிமையுடையது]  
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 Department of Examinations, Sri Lanka

First Efficiency Bar Examination for Entrepreneurship Development  
 Training Officers of the Small Enterprises Development  
 Division of the Ministry of National Policies and  
 Economic Affairs - 2015 (2016)

(03) English

Three hours

Question No.	Marks Awarded
1	
2	
3	
4	
5	
6	
7	
8	
9	
Total	
Marking Examiner :	
Checked by :	

Answer all questions on this paper itself.

Index No. : .....

1. Given below are five sets of words. In each set, there is one **misspelt**. **Underline** it.

- |                   |            |               |            |
|-------------------|------------|---------------|------------|
| (i) secondary     | tertiary   | additional    | numarous   |
| (ii) essential    | source     | oppertunities | contribute |
| (iii) indulge     | repetition | inclusive     | disipline  |
| (iv) innovation   | usefull    | cohesion      | relevance  |
| (v) predominantly | recruit    | sufficient    | welfare    |

(01×5=05 marks)

2. Fill in the blanks in the following passage using the words given below.

Words : of, by, and, less, information, require, role, systematic, productivity, to

A common feature found in Small and Medium Enterprises (SMEs) is the high degree of absenteeism among SME workers. This causes losses in (i) ..... and in staff morale. Attendance improvement policies and programs (ii) ..... to be implemented.

SMEs suffer from a lack of (iii) ..... exchange, leading to conflict, dissonance and other industrial relations issues. More (iv) ..... cooperation and consultation with stakeholders is promoted under the new SME policy.

The key policy documents (v) ..... the government clearly recognize the (vi) ..... of SMEs. Proposed measures for their promotion include subject areas like skills development, tax concessions, entrepreneurship development, sub-contracting, marketing (vii) ..... access to finance. Focus on SMEs is usually guided (viii) ..... their usefulness for raising employment numbers as the capital investment needed in this sector to provide an additional work place on average is normally substantially (ix) ..... than in large enterprises. On this account an issue being extensively discussed is the fact that prevailing laws and practices governing recruitment tend to deter SMEs from raising the number of persons employed. There is furthermore, the need (x) ..... improve the quality of employment in the SME sector and the rate of earnings.

(01×10=10 marks)

3. Fill in each blank in the following sentences using the correct form of the verb given within brackets.

Have you ever heard someone (i) ..... (sing) "Happy birthday to you, happy birthday to you"? If so, you (ii) ..... (be) hardly alone. Millions of people (iii) ..... (sing) that song every year, and the tune (iv) ..... (be) one of the most familiar of any song in North America.

Ironically, it (v) ..... (not know) who wrote it! The tune (vi) ..... (write) by two sisters, Patty and Mildred Hill, who (vii) ..... (be) school teachers in the late 19th century. But their song had different words; instead of "happy birthday to you," the song ran "good morning to all". The two sisters would sing this ditty to their students each morning as school began.

In 1924, the tune (viii) ..... (publish) in a song book, which added the "happy birthday" lyrics as verse two. Today, the second verse of that song (ix) ..... (become) one of the best known tunes in the world-and nobody (x) ..... (know) who wrote the words.

(01×10=10 marks)

4. Fill in the blank in the following sentences using a suitable preposition.

- (i) Small and medium enterprises have been identified as an important strategic sector ..... promoting growth and social development of Sri Lanka.
- (ii) Over the years, SMEs have gained wide recognition as a major source ..... employment, income generation, poverty alleviation and regional development.
- (iii) Within the manufacturing sector, small and medium scale industries (SMI) account ..... about 96 per cent of industrial units, 36 per cent of industrial employment and 20 per cent of value added.
- (iv) The total contribution of SMEs ..... the national economy cannot be estimated due to paucity of information.
- (v) The growth and expansion of SMEs are constrained..... problems relating to both product and factor markets.
- (vi) A Task Force comprising of business people, members of Chambers and Industry, members of the academia, bankers and Government Officials was set up ..... the Ministry of Industry and Trade.
- (vii) The objective of creating an enabling business environment is achieved by focussing ..... key strategic elements considered necessary for a balanced and integrated national strategy.
- (viii) High and rising unemployment rates ..... the 1980s and 1990s and have moved the employment question to the centre stage in the policy debate.
- (ix) The SMEs are considered to offer the potential to drive substantial employment growth as well as wealth creation ..... the economy.
- (x) Action will be taken to address the labour skill constraints faced ..... SMEs.

(01×10=10 marks)

5. Read the following text and answer the questions given below.

From time immemorial, herbs have been used as aids to health and well-being of man. In wise old cultures of the Middle East, Egypt and Arabia as well as Greece and Rome herbs were used in daily living a variety of ways.

For instance, in good old days they were used to purify and sweeten the unhygienic environment in the great cities and their antiseptic properties were of great help to both king and common alike.

Specially, in ancient Sri Lanka, every household had at hand simple remedies using herbs for various illnesses and even Robert Knox mentions that our jungles were 'apothecaries shops'.

The ancient Romans and Greeks too had discovered quite early that herb were very useful in the treatment of various types of diseases. However, due to modern development, throughout the world forests and gardens have given way to 'concrete jungles' and naturally the use of herbs has receded. Today synthetic drugs have become easy substitutes for natural remedies. However, if herbs are used regularly, they will help us to build a resistance to a number of diseases. It is interesting to recall that Samuel Hahnemann, the exponent of the Homeopathic School of Natural Medicine, discovered an important principle relating the usage of herbs. He discovered that by giving massive doses at varying strengths of a particular herb, certain symptoms could be produced in healthy people.

(i) For what purposes were herbs used in the ancient society?

.....  
(02 marks)

(ii) What did the Romans know about herbs in the beginning?

.....  
(02 marks)

(iii) What does Robert Knox mean in his expression about our jungles?

.....  
(02 marks)

(iv) What did Samuel Hahnemann discover about the usage of herbs?

.....  
(02 marks)

(v) What does the writer mean in his expression "..... forests and gardens have given way to concrete jungles" ?

.....  
(02 marks)

(vi) Write down a word selecting from the text which means the same as each of the phrases given below.

- (a) not clean and therefore likely to cause disease .....
- (b) able to prevent infection .....
- (c) find something that was hidden or was not aware of .....
- (d) a person who supports an idea or a theory .....
- (e) very large .....

(05 marks)

6. Form questions to which the bold print parts of the following sentences provide answers.

(i) She went **to Colombo** on Monday.

.....?

(ii) **W.D. Amradewa** sings this song.

.....?

(iii) They travel **50 kilometers** a day.

.....?

(iv) She visits her grandparents **every month**.

.....?

(v) They gave her **a saree** for her birthday.

.....?

(10 marks)

7. Re-write the following sentences/questions, beginning with the words given. Do not change the meaning of the given sentence.

(i) I posted the letter on Monday.

The letter .....

(ii) "Where is the bank", asked the stranger.

The stranger asked where .....

(iii) Our Manager asked us to submit the report before the end of the month.

We were .....

(iv) Ajith "I can do the work easily".

Ajith said that .....

(v) Nimal is absent today.

It is Nimal .....

(10 marks)

8. You are a Training Officer of the Small Enterprises Development Division of the Ministry of National Policies and Economic Affairs. There is a seminar of Small Scale Entrepreneurs. You have been asked to make a speech at this event.

Your topic : **Problems faced by Small Scale Entrepreneurs**

Write this speech in not more than **100 words**.

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- [illegible]

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(15 marks)

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